ISTANBUL OKAN UNIVERSITY CLASS COLLAB
USER GUIDE FOR STUDENT

How can I access a virtual classroom in an Ultra course view?

Login using the Chrome, Microsoft Edge browser.

Access the platform at https://olearn.okan.edu.tr/

Login to the O'Learn platform with your OIS (Student Information System) username and password.

Enter the courses section and select your course.

After logging into your course, click Class Collab.

Launch LTI Link

Almost there...we're launching the selected LTI tool.

You are directing to the connection screen.

You can view scheduled sessions in the 'Upcoming' section and join the session by clicking the 'Launch' button.

If there is no scheduled session, you can access the course room by selecting 'Join Classroom.'

Collab Test 1

Join Class room

Details ⌄

Upcoming	Previous	Recordings

Time	Topic	Label	Actions
Friday, July 26th, 2024 7:17 PM - 10:17 PM			

You can view your previous classes from the 'Previous' section.
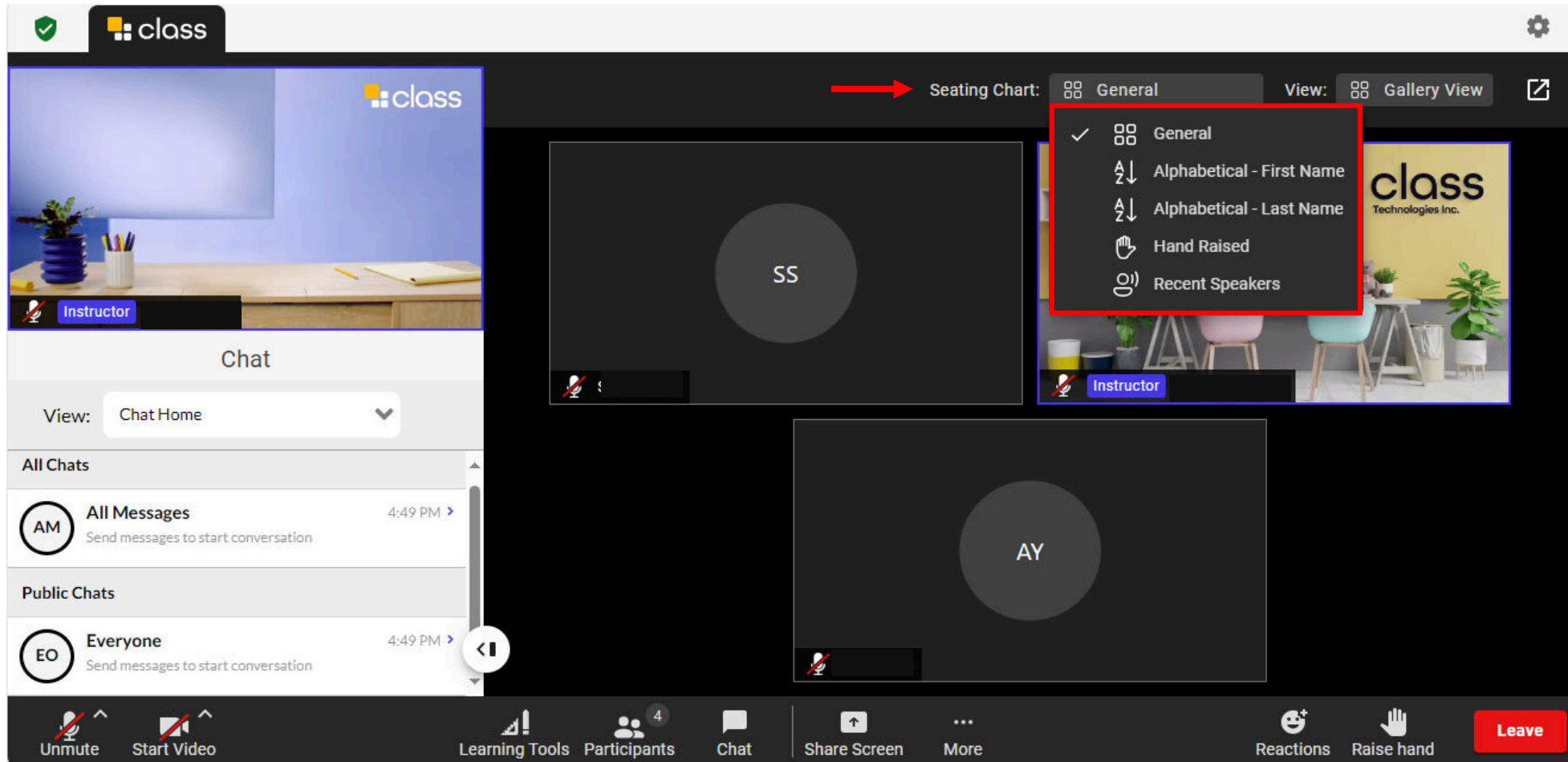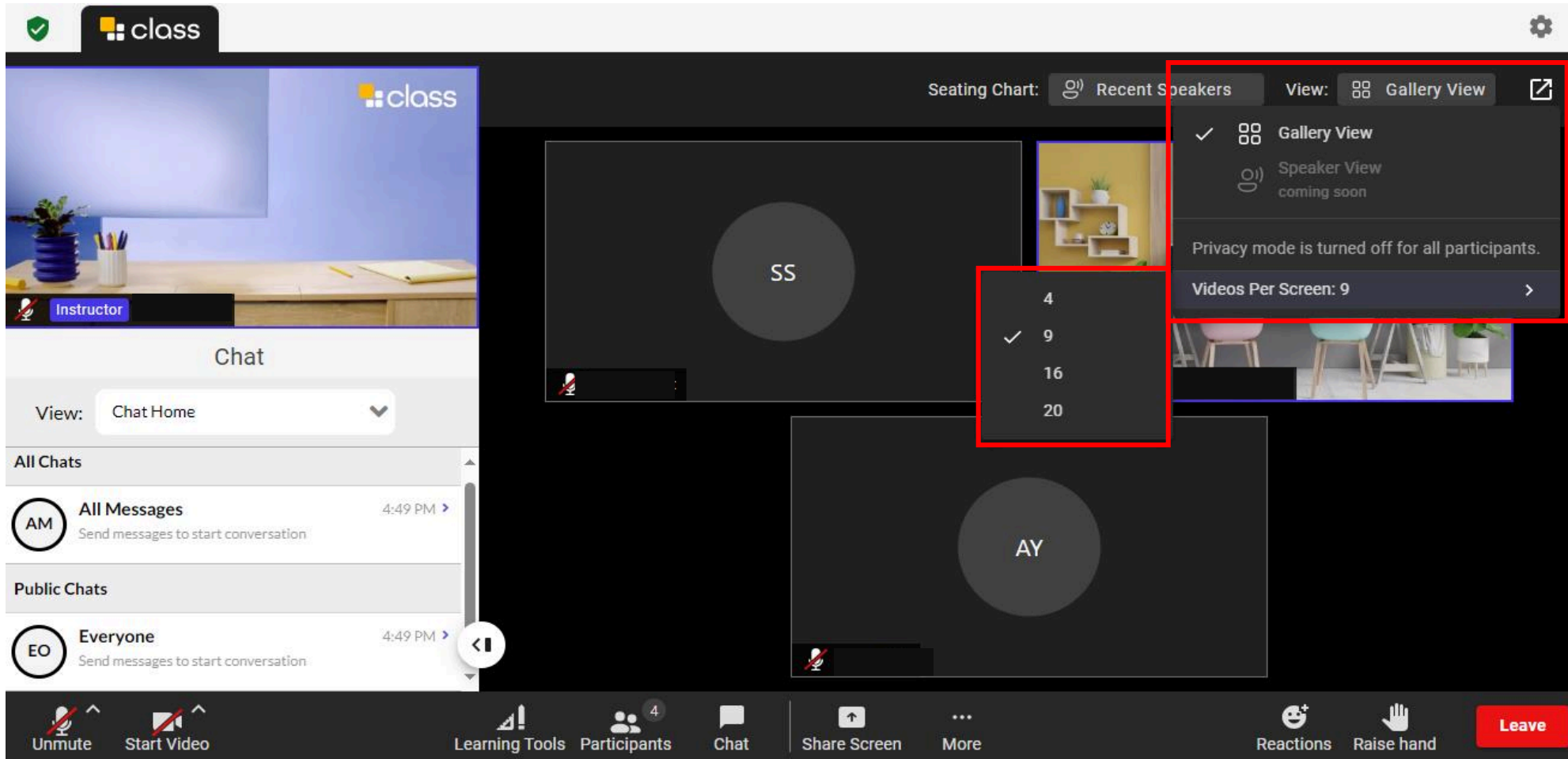
Click the 'Join on the web' button.
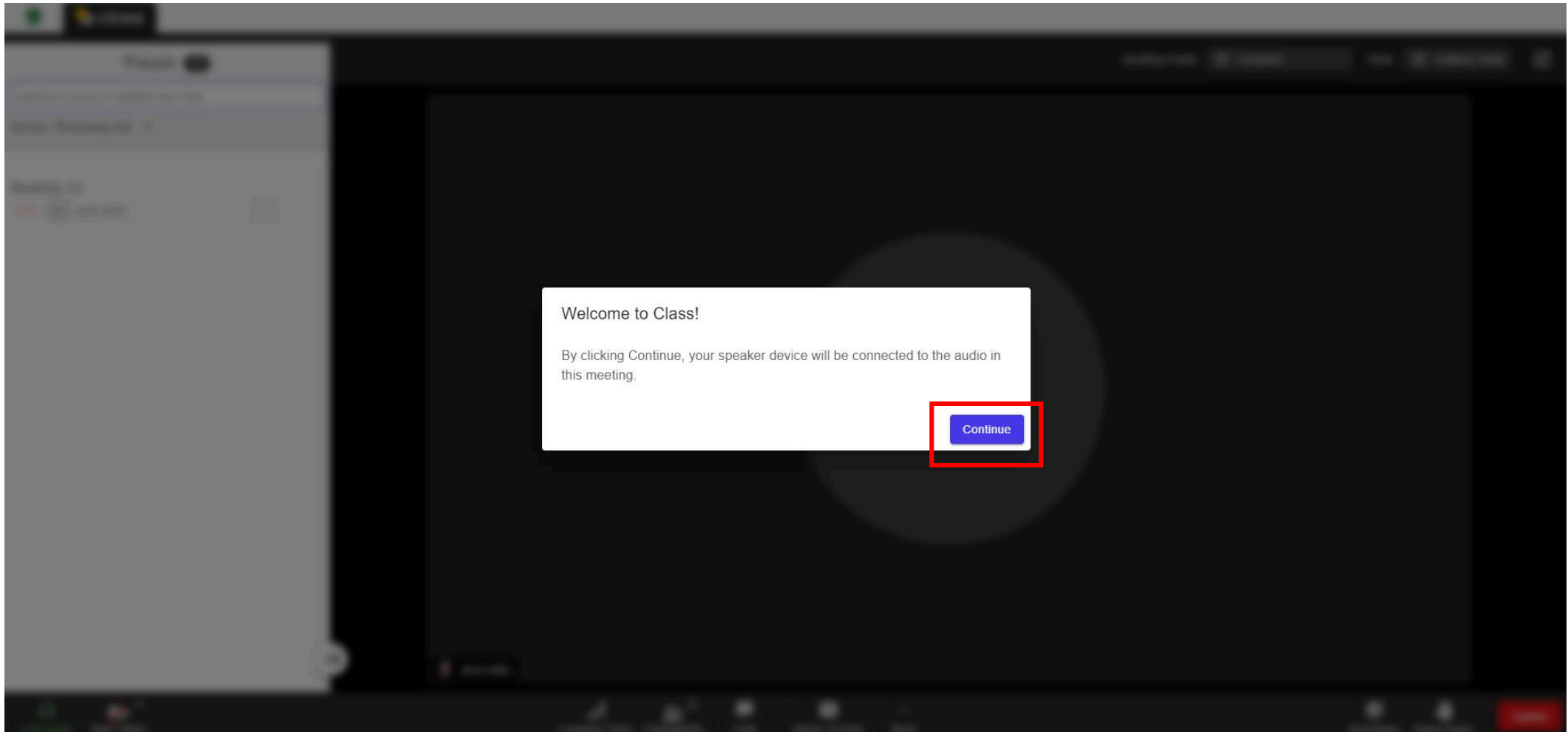
Click the 'Continue' button on the opened screen.

You can select the seating arrangement from the 'Seating Chart' section.

You can choose the number of users to be displayed from the specified area.

You can turn your microphone on and off from the highlighted area.

You can adjust your microphone settings from the options within the red area.
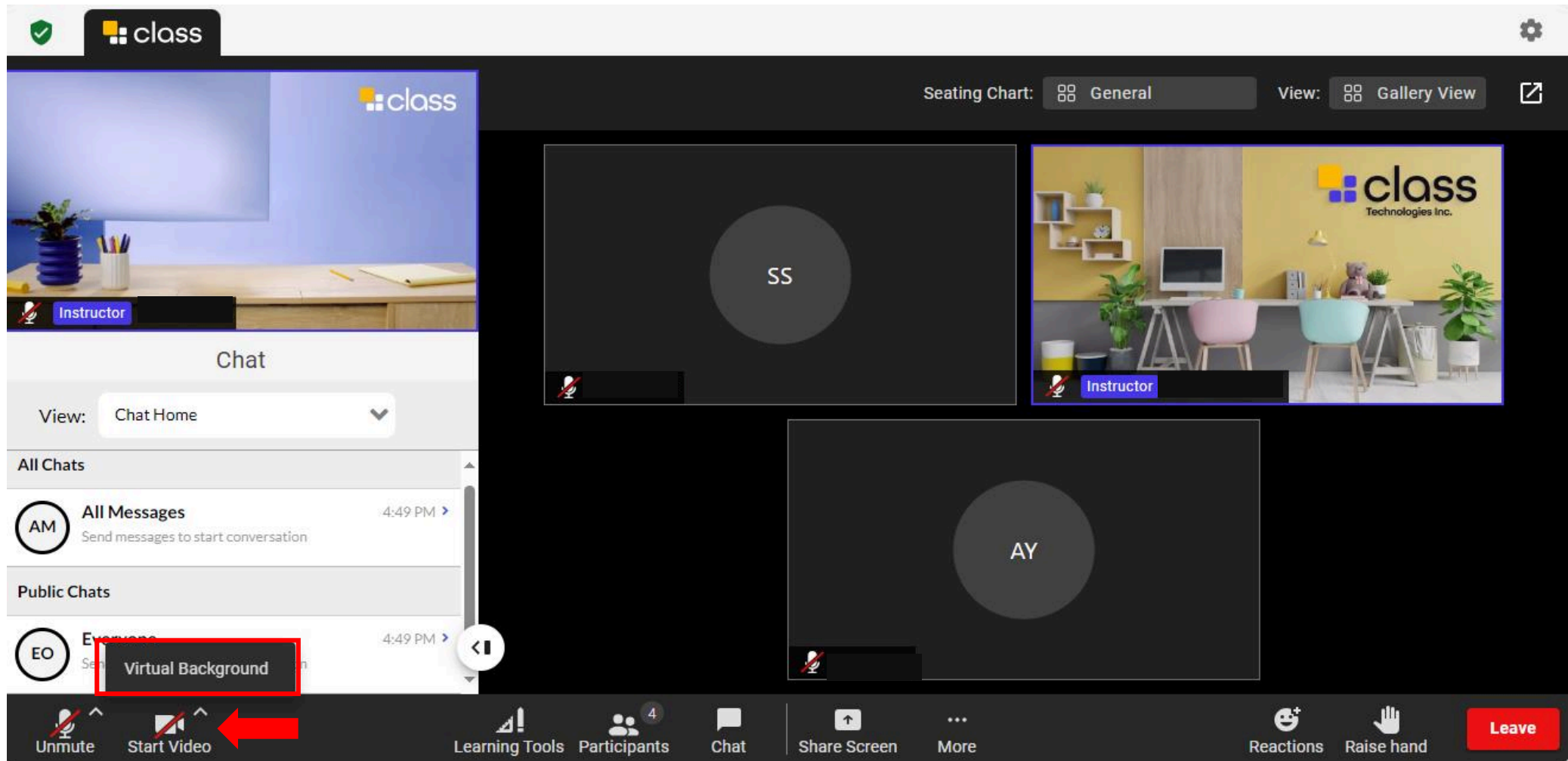
You can turn your camera on and off from the highlighted area.

When you activate your camera, you can select your virtual background.

Click on the 'Syllabus' option in the 'Learning Tools' section located on the bottom panel.

You can view and download the course schedule shared by your instructor.

Click on the 'Files' option in the 'Learning Tools' section located on the bottom panel.

Class tools ✕

Files

YZBulten Banner.png | Download | View |

YAPAY ZEKA BÜLTEN SY.1.png | Download | View |

Öğrencinin_dersteki_notları.xlsx | Download | View |

ödev.pdf | Download | View |

200AIAraçları.pdf | Download | View |

You can view and download the files previously shared by your instructor.

Click on the 'Grades' option in the 'Learning Tools' section located on the bottom panel.

User report ⌄

ay **ayse yıldız**

Grade item	Calculated weight	Grade	Range	Percentage	Feedback	Contribution to course total
⌄ Collab_Test_1_Collab_Test_1						
☐ MANUAL ITEM NOTE	0.00 %	✔ 25.00	20–100	6.25 %		0.00 %
⊚ ASSIGNMENT TST	100.00 %	20.00	0–100	20.00 %		20.00 %
⊚ QUIZ QUESTİONS TEST	0.00 % (Empty)	-	0–10	-		0.00 %
⊚ QUIZ test	0.00 % (Empty)	-	0–10	-		0.00 %
⊚ QUIZ TEST1	0.00 % (Empty)	-	0–10	-		0.00 %
⊚ QUIZ TEST1	0.00 % (Empty)	-	0–10	-		0.00 %

You can view all your assignment and quiz grades you have participated in during the session.
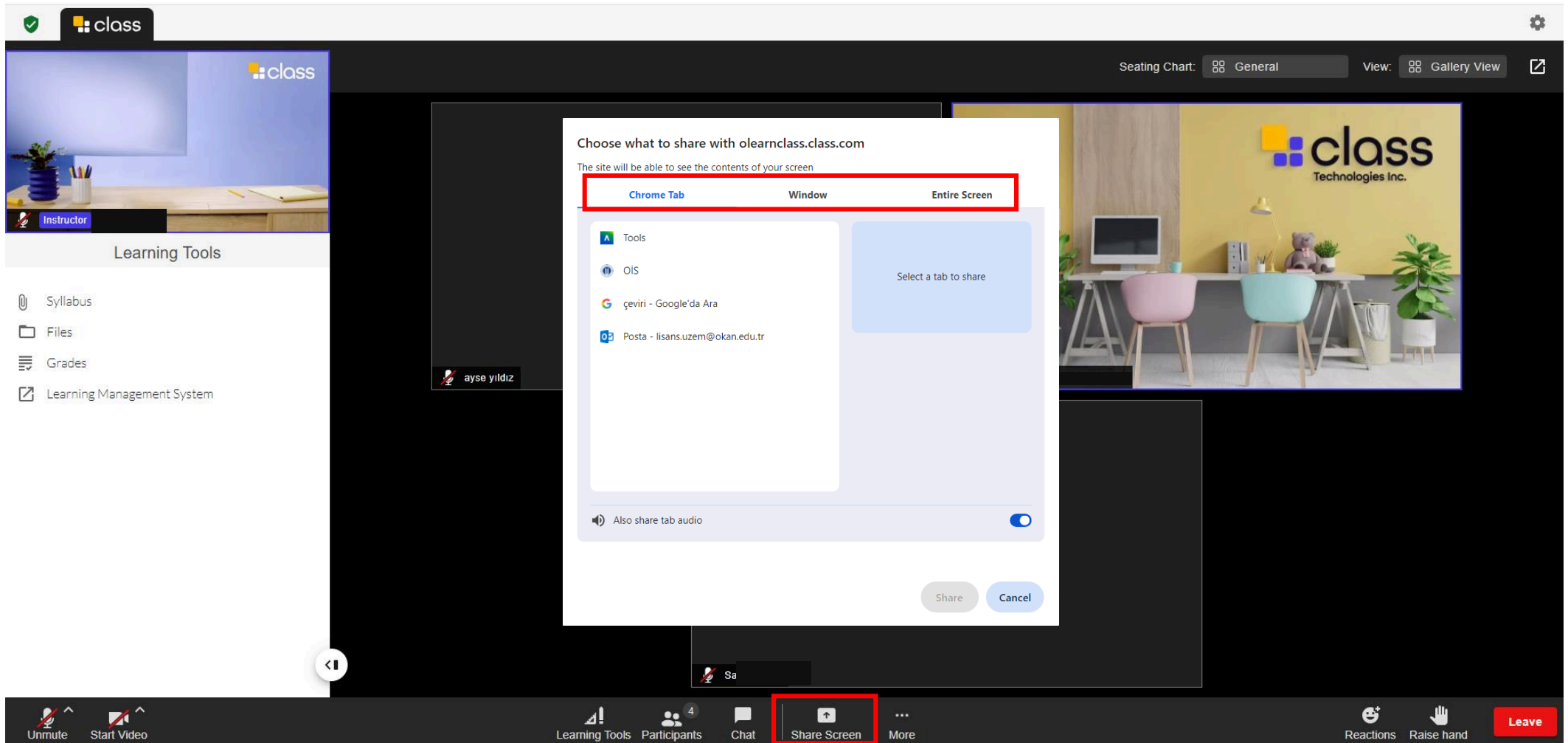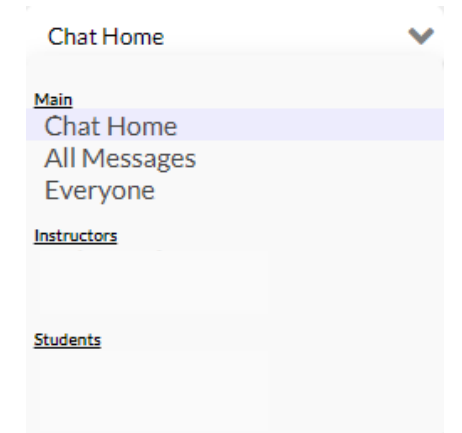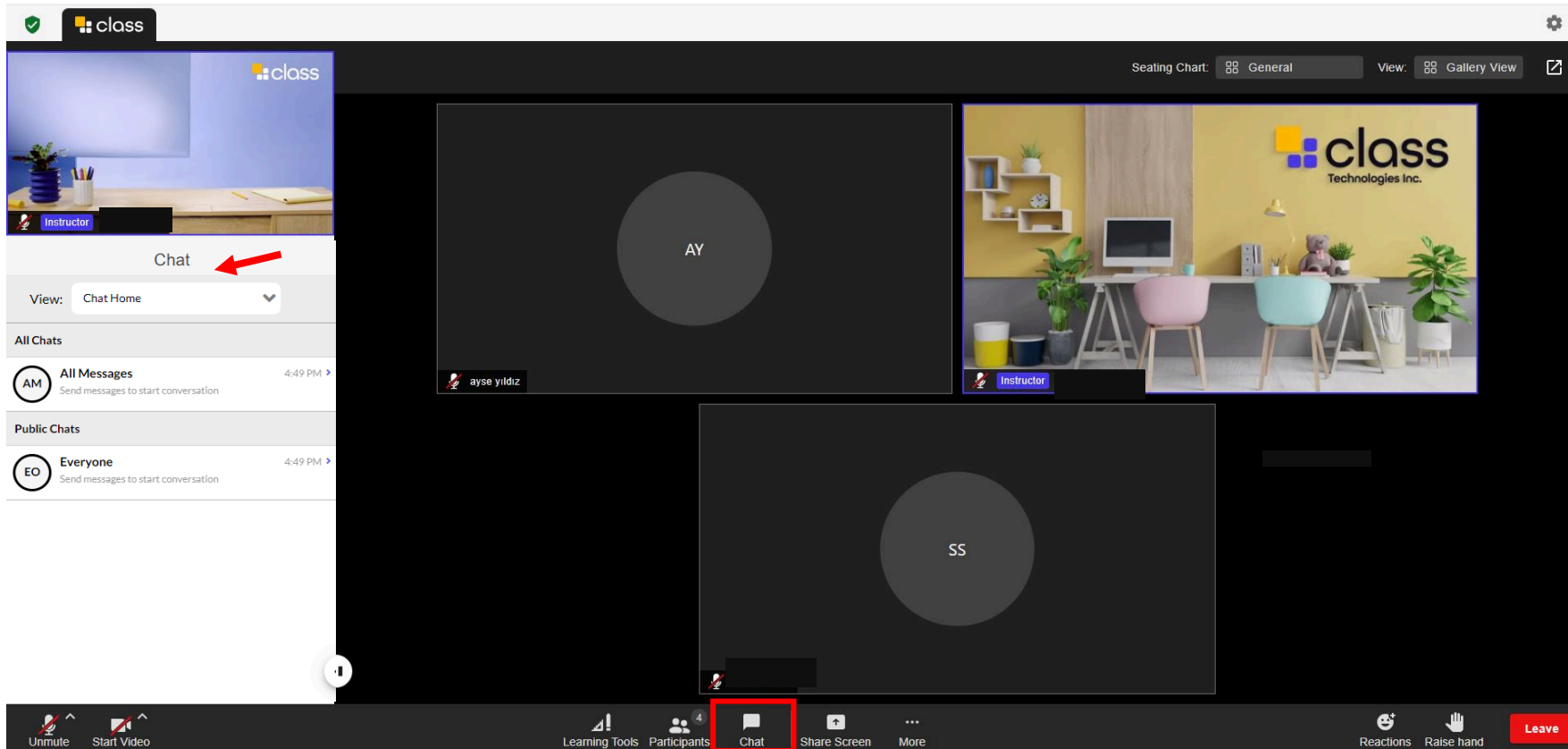
- From the 'Share Screen' area, you can share your browser tab.
- From the "Window" option, you can share the desired window with the class.
- From the "Entire Screen" option, you can share your entire computer screen.
- You can enable the option to share the sound of the screen you are sharing from the 'Also share tab audio'.
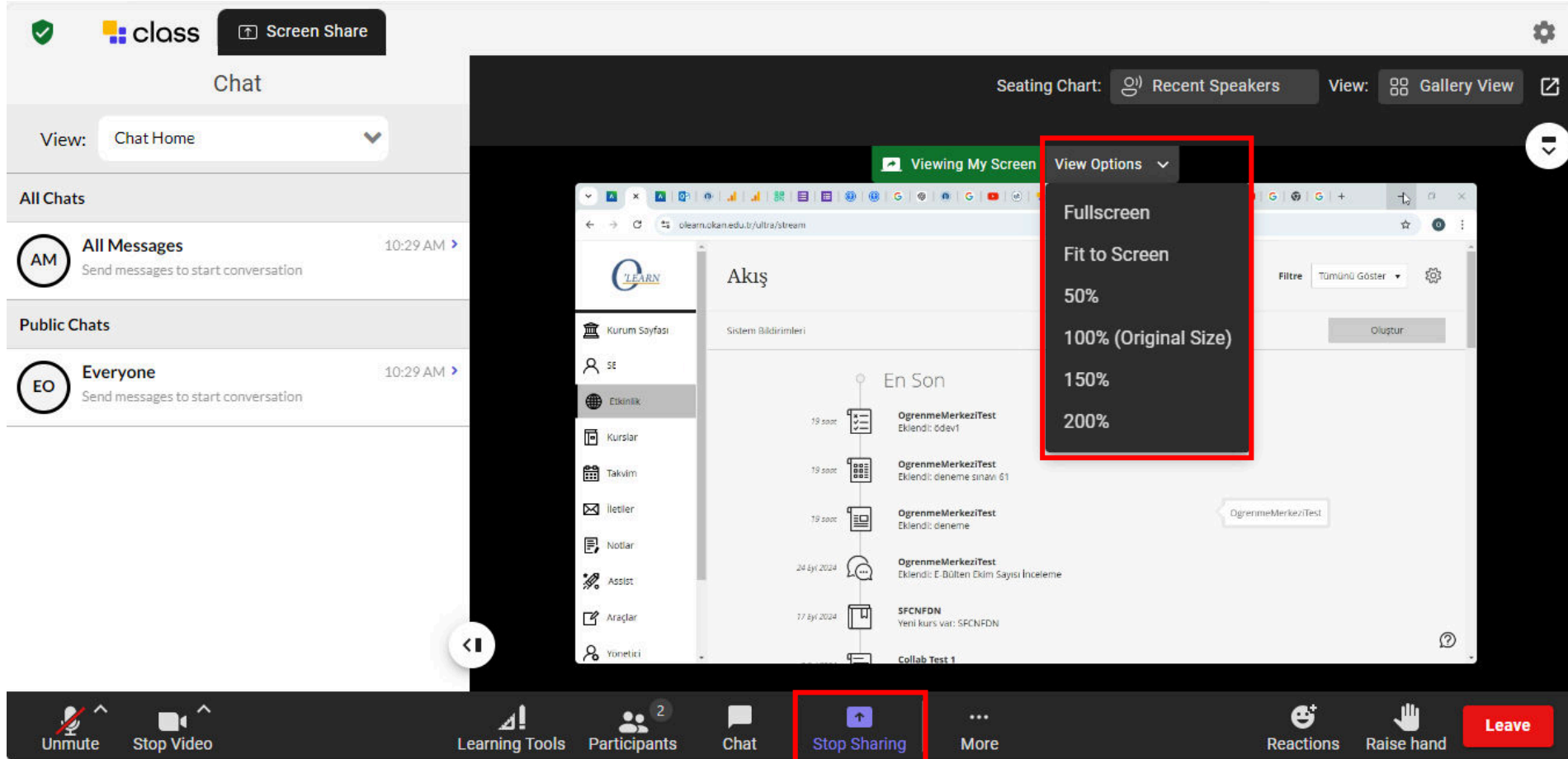
After sharing the screen, you can adjust the screen size from the 'View Options' option.

You can stop screen sharing from the 'Stop Sharing' option.

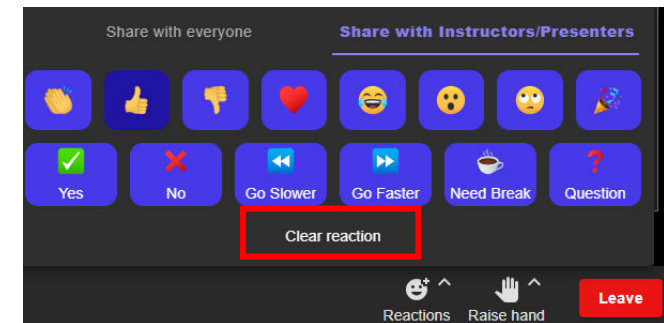From the 'Chat' area in the lower panel, you can access the chat channels.

From the 'Participants' area in the lower panel, you can view all users.

You can activate the subtitle feature from the More option and adjust the font size.
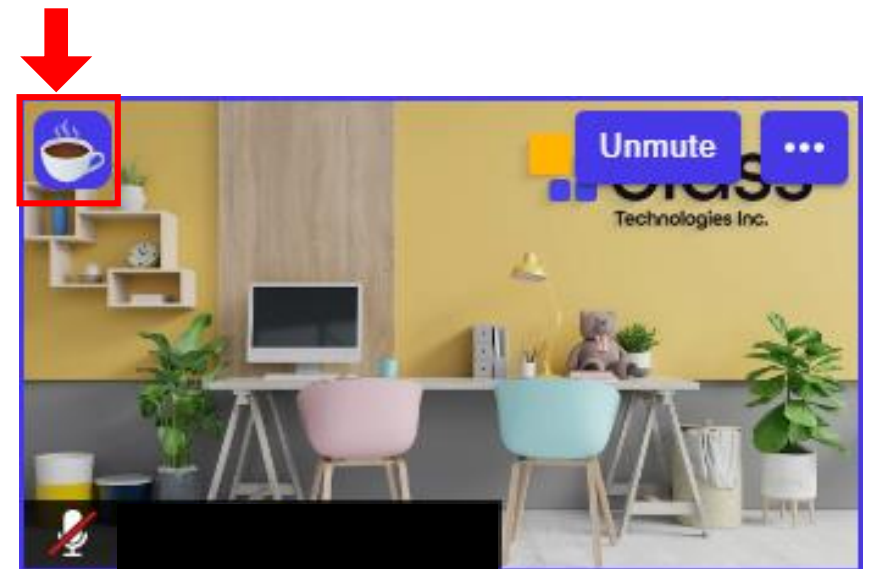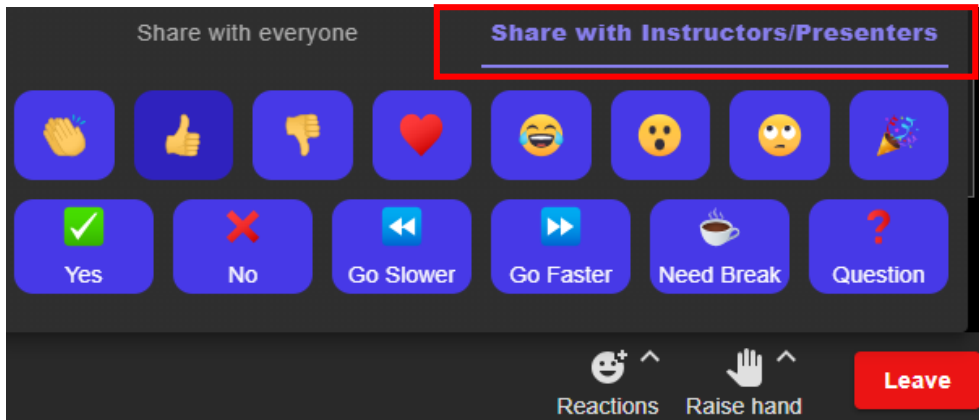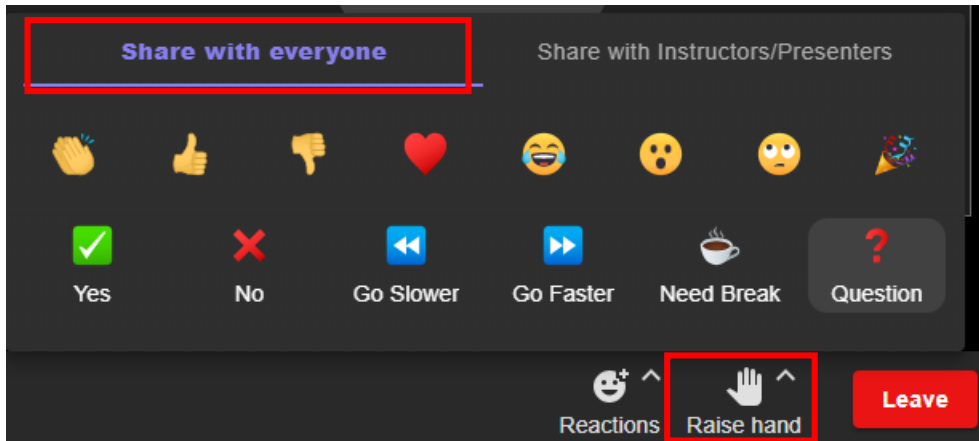
- In the 'Reaction' area, you can share your selected reaction with the entire class using the 'Share it Everyone' option.

- With the 'Share with Instructors and Presenters' option, you can share your reactions only with instructors and presenters.

- You can delete your reaction using the 'Clear Reaction' option.

- When you want to raise your hand, click the 'Raise hand' button.

Click on the 'Leave' option to exit the class.

You can watch course recordings from the 'Recordings' section.

You can copy the course registration link from the 'Copylink' option.

You can watch the lesson recording from the 'Start playback' option.