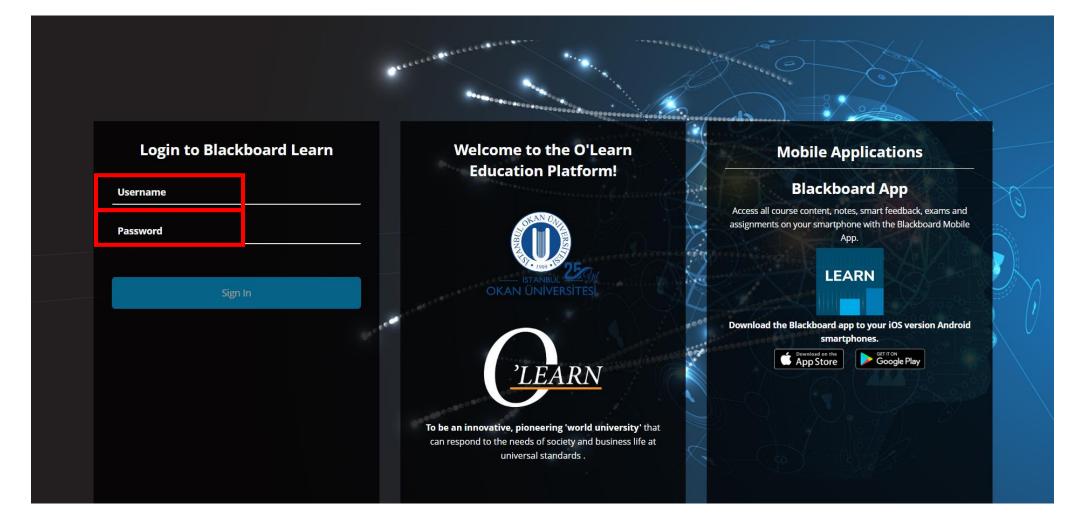


# ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I access a virtual classroom in an Ultra course view?



Login using the Chrome, Microsoft Edge browser. Access the platform at <u>https://olearn.okan.edu.tr/</u> Login to the O'Learn platform with your OIS (Student Information System) username and password.

LEARN	Courses	
Institution Page     ayse yıldız	Image: Search your courses    All Terms      All Courses      All courses	▼ 25 ▼ items per page
Activity Stream	Others	
Courses	collabtest1	
Calendar	Collab Test 1 Original Course View Open   More info ✓	☆
Messages	2023-2024-TEST	
Grades	TEST COURSE       Original Course View         Open         More Info	
Assist	2023-2024-1-ultra	
Tools	ULTRA KURS Open - Start now   More info ~	
⊖ Sign Out		
Privacy Terms Accessibility		Ø

Enter the courses section and select your course.

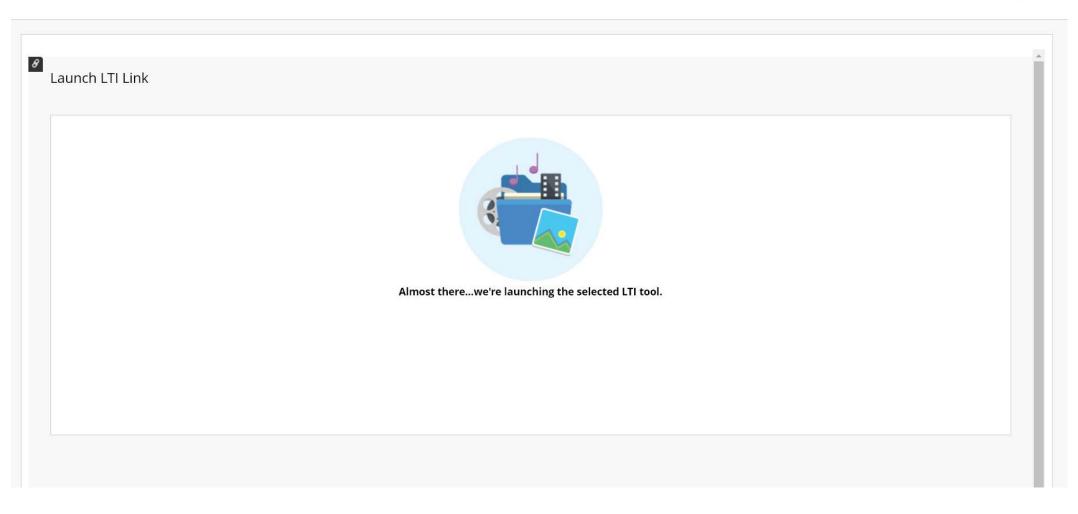
12

# 2023-2024-1-ultra ULTRA KURS

Content Calendar Announcements	s Discussions Gradebook (1) Messages Groups	
Course Faculty	Course Content	٩
No course faculty	Class Collab Tool placement	
Details & Actions	Pearson English Portal	~
Off		
Class Collaborate	•••	
Attendance View your attendance		
Books & Tools View course & institution tools		<u>(</u> 2

After logging into your course, click Class Collab.

Collab Test 1 Class Collab



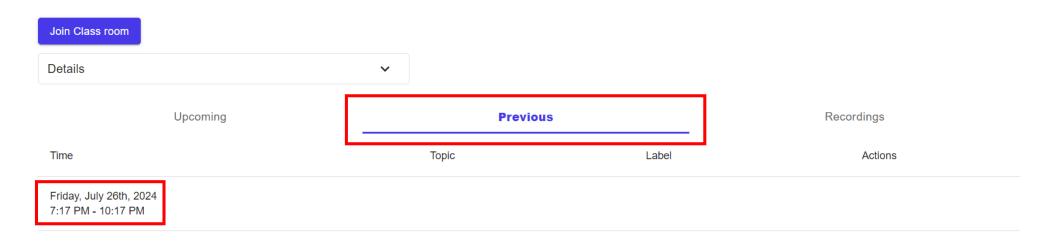
You are directing to the connection screen.

Join Class room							
Details		~					
U	ocoming		Previous	Recordings			
Time	Торіс		Label	Actions			
Tuesday, July 9th, 2024 4:00 PM - 4:30 PM				Edit	Launch		
Thursday, August 15th, 2024 🗲							
:33 AM - 10:33 AM							
					Join Class room		
					Details		`
					Time	Upcoming	_
					lime	Topic	

You can view scheduled sessions in the 'Upcoming' section and join the session by clicking the 'Launch' button.

If there is no scheduled session, you can access the course room by selecting 'Join Classroom.'

# 🕂 Collab Test 1



You can view your previous classes from the 'Previous' section.

## lass :

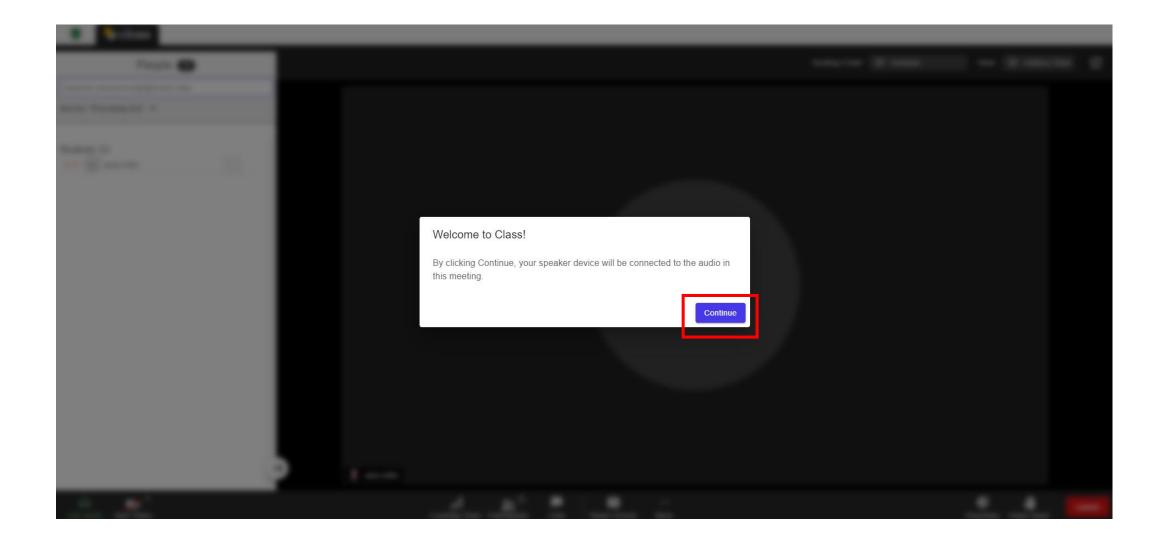




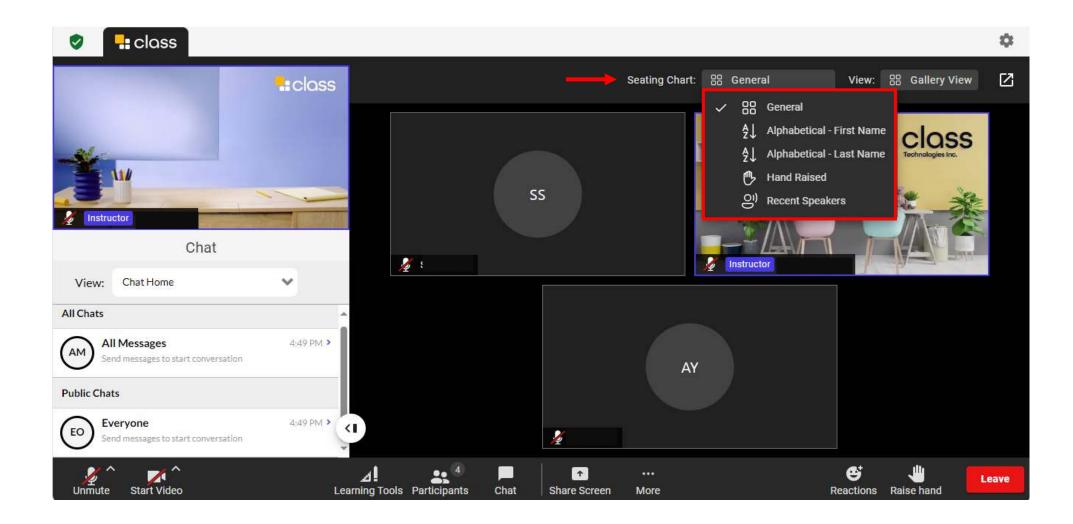
Join your class session Collab Test 1 | 7:33 AM - 10:33 AM

Join on the web

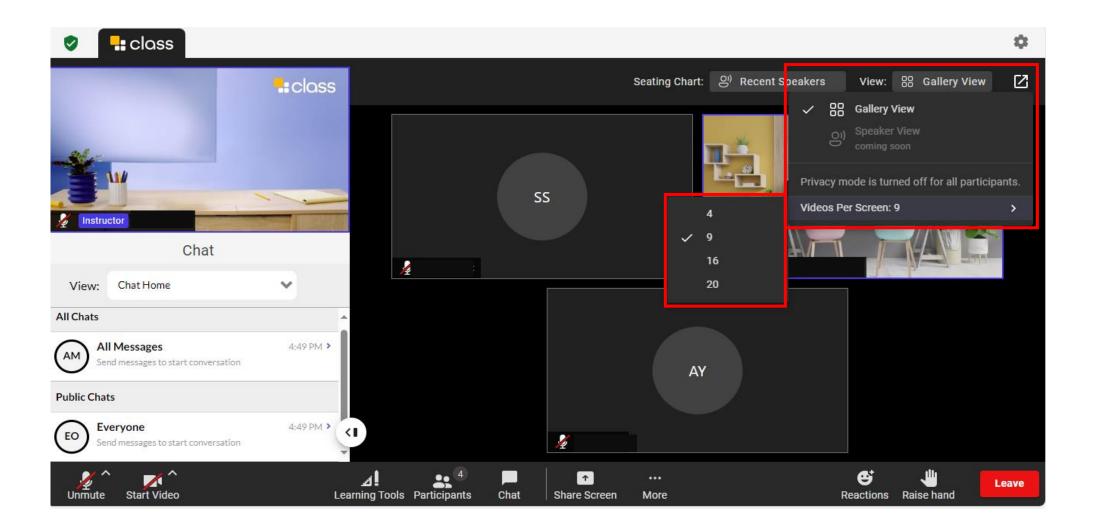
Click the 'Join on the web' button.



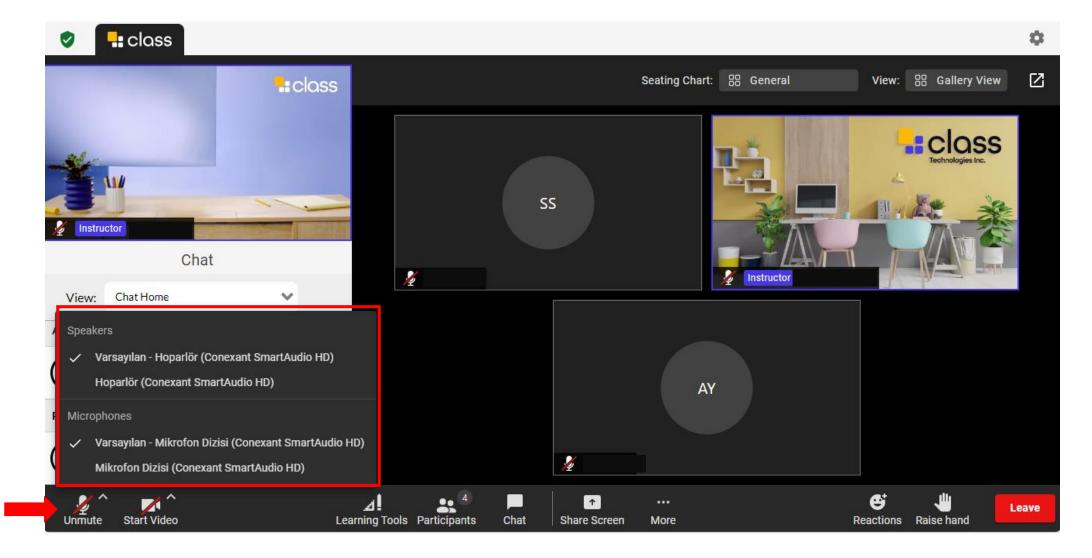
Click the 'Continue' button on the opened screen.



You can select the seating arrangement from the 'Seating Chart' section.

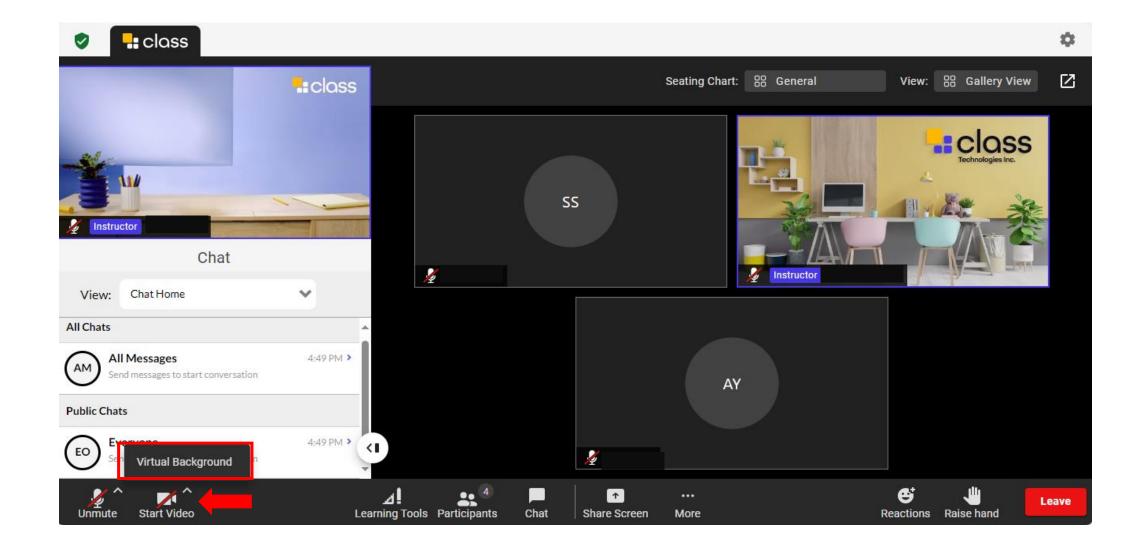


You can choose the number of users to be displayed from the specified area.



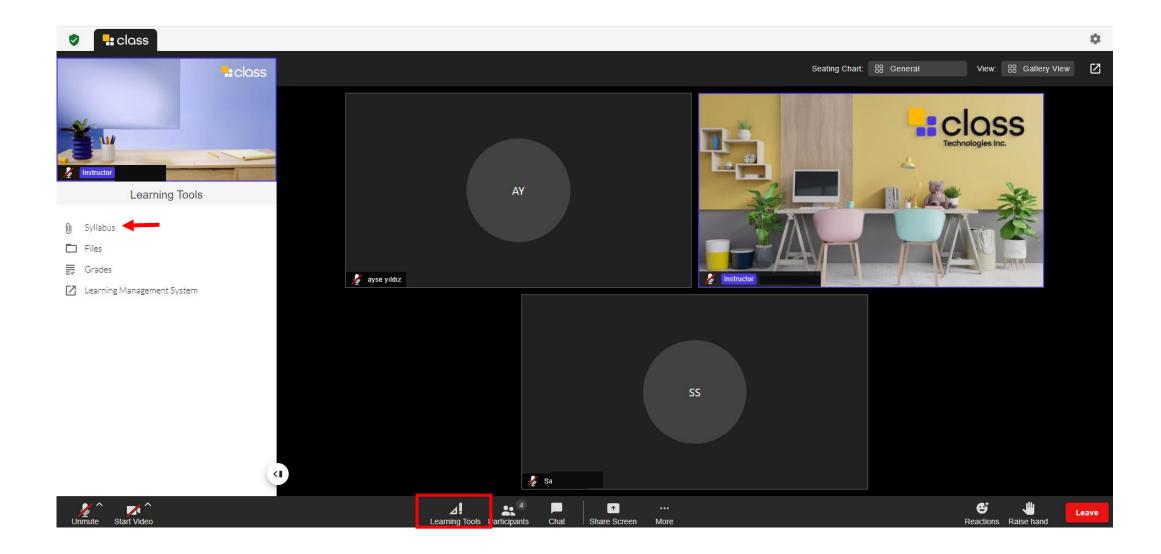
You can turn your microphone on and off from the highlighted area.

You can adjust your microphone settings from the options within the red area.

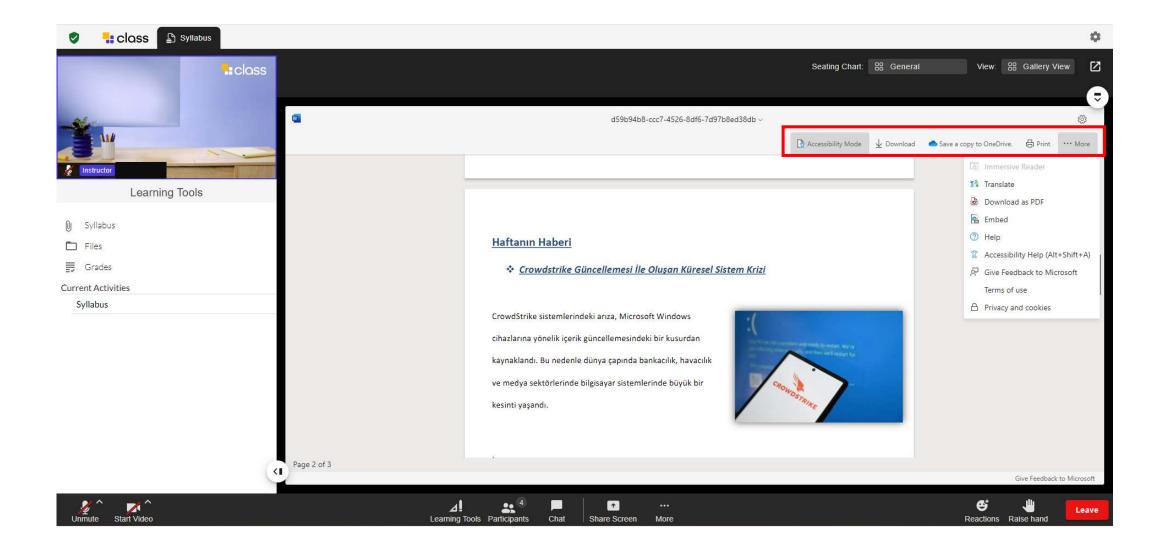


You can turn your camera on and off from the highlighted area.

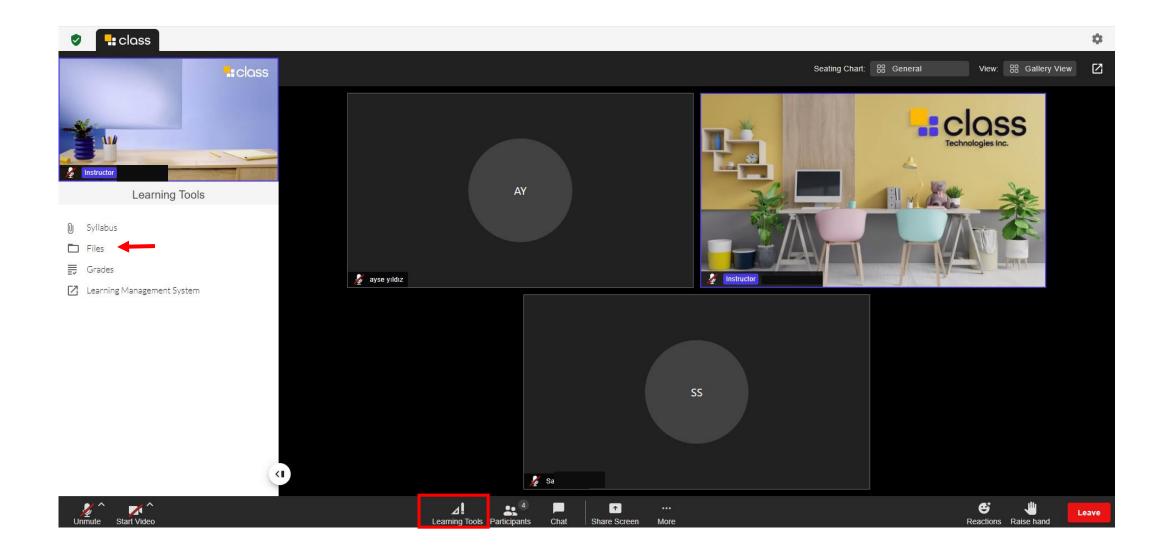
When you activate your camera, you can select your virtual background.



Click on the 'Syllabus' option in the 'Learning Tools' section located on the bottom panel.



You can view and download the course schedule shared by your instructor.

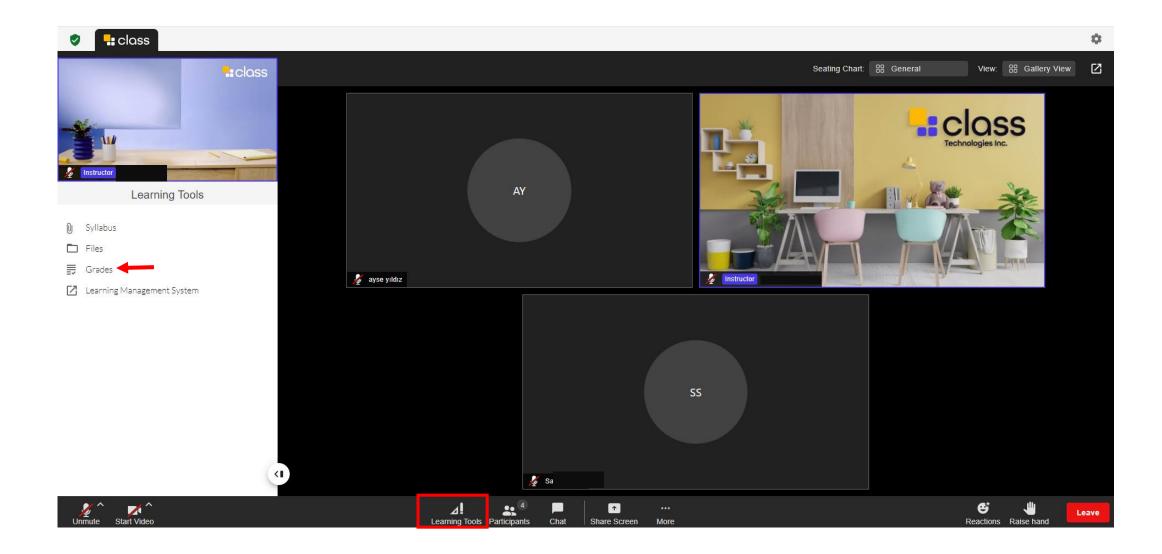


Click on the 'Files' option in the 'Learning Tools' section located on the bottom panel.

#### Class tools

N70 H - D	Download View
YZBulten Banner.png	
YAPAY ZEKA BÜLTEN SY.1.png	Download View
Öğrencinin_dersteki_notları.xlsx	Download View
õdev.pdf	Download View

You can view and download the files previously shared by your instructor.



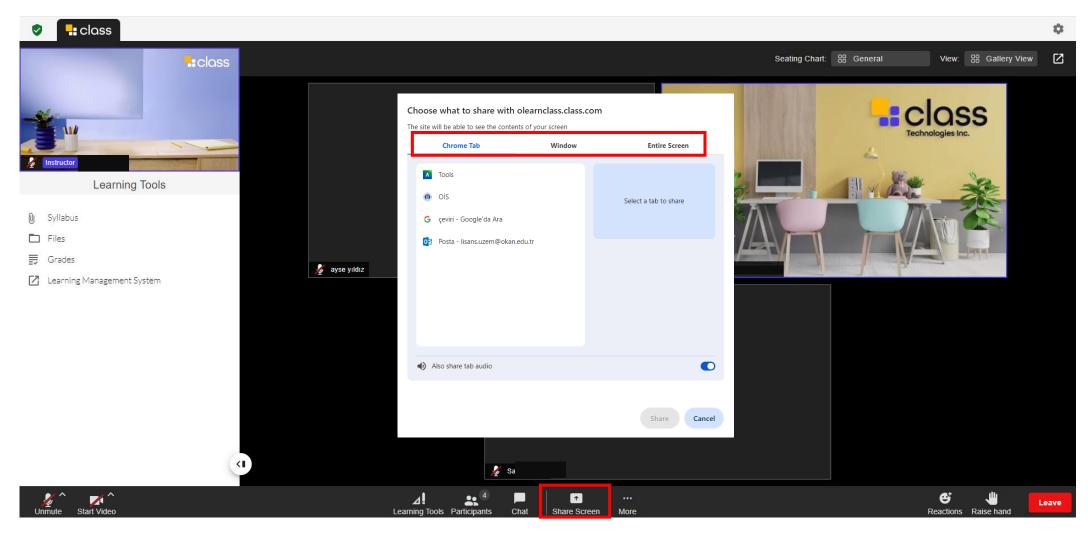
Click on the 'Grades' option in the 'Learning Tools' section located on the bottom panel.

### User report 🗸

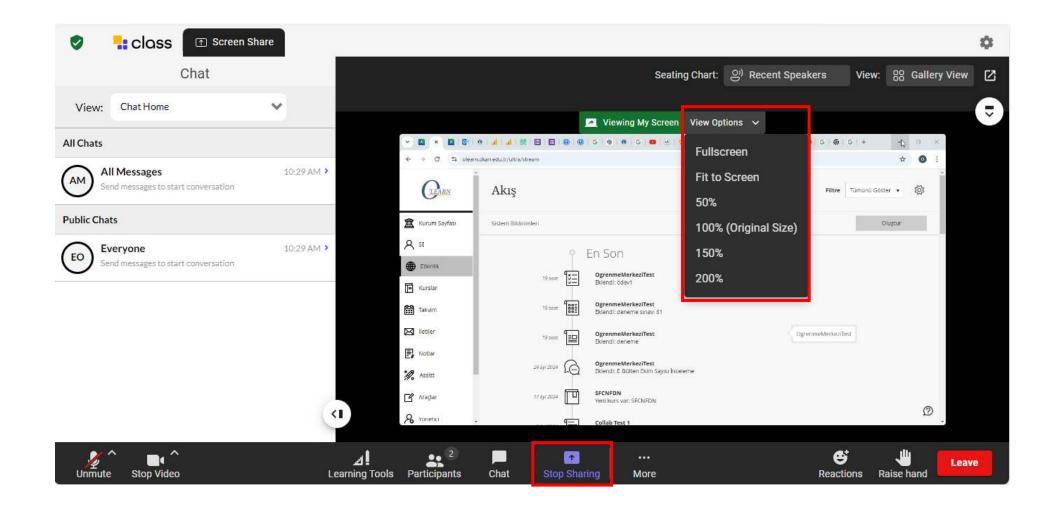
## ay ayse yıldız

rade item	Calculated weight	Grade	Range	Percentage Feed	Contribution to course Iback total
✓ Collab_Te:	st_1_Collab_Test_1				
NOTE	0.00 %	✔ 25.00	20- 100	6.25 %	0.00 %
ASSIGNMENT TST	100.00 %	20.00	0-100	20.00 %	20.00 %
QUIZ QUESTIONS TE	0.00 % EST (Empty)	121	0-10	122	0.00 %
evuz evuz test	0.00 % ( Empty )	851	0-10	67.X	0.00 %
QUIZ TEST1	0.00 % ( Empty )	3.53	0-10	25	0.00 %
QUIZ TEST1	0.00 % ( Empty )	15	0-10	(#3)	0.00 %

You can view all your assignment and quiz grades you have participated in during the session.

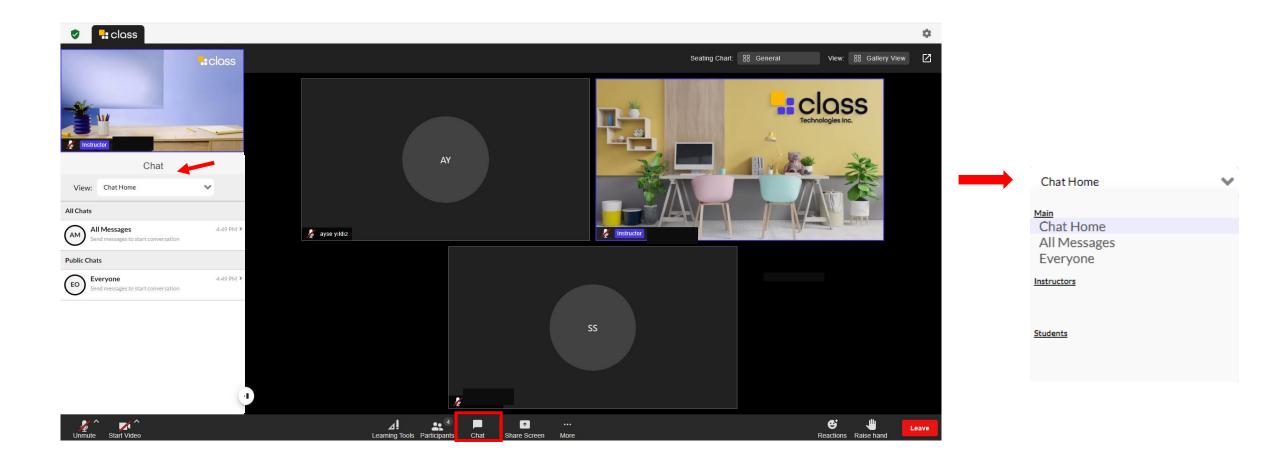


- From the 'Share Screen' area, you can share your browser tab.
- From the "Window" option, you can share the desired window with the class.
- From the "Entire Screen" option, you can share your entire computer screen.
- You can enable the option to share the sound of the screen you are sharing from the 'Also share tab audio'.

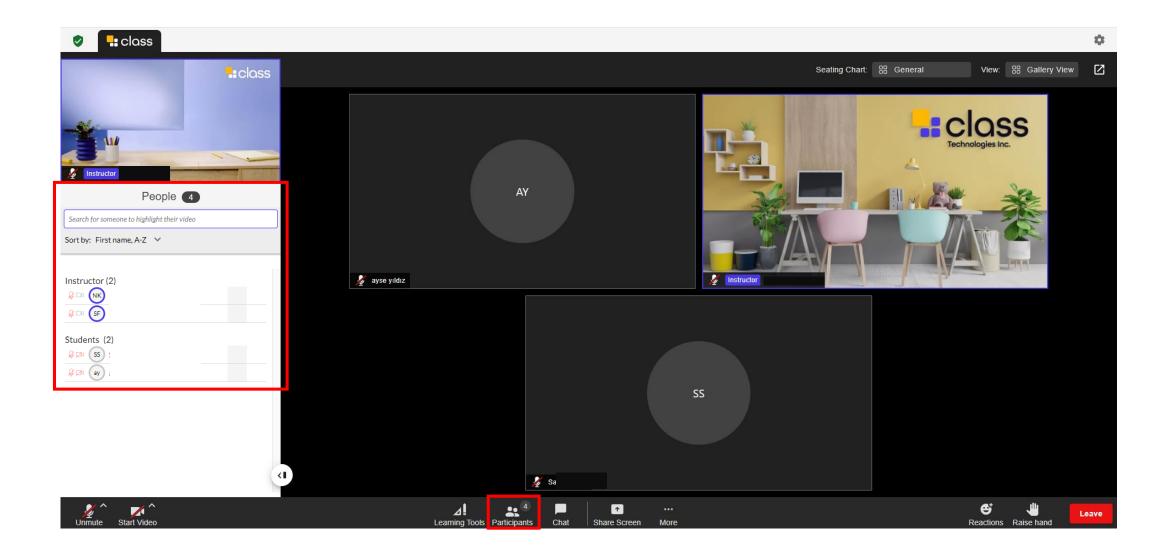


After sharing the screen, you can adjust the screen size from the 'View Options' option.

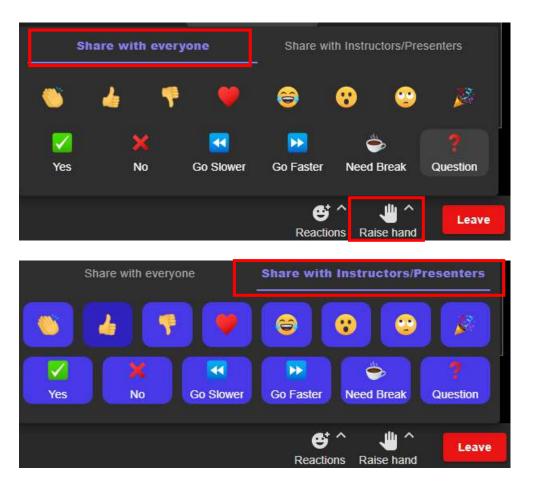
You can stop screen sharing from the 'Stop Sharing' option.

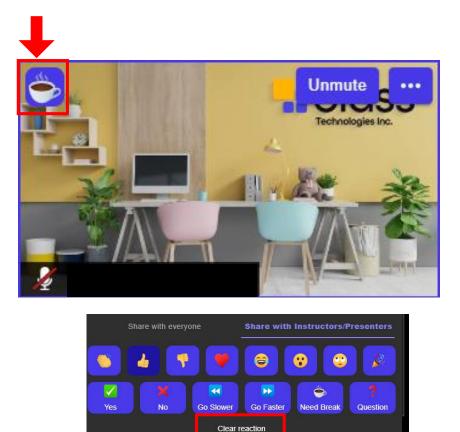


From the 'Chat' area in the lower panel, you can access the chat channels.



From the 'Participants' area in the lower panel, you can view all users.

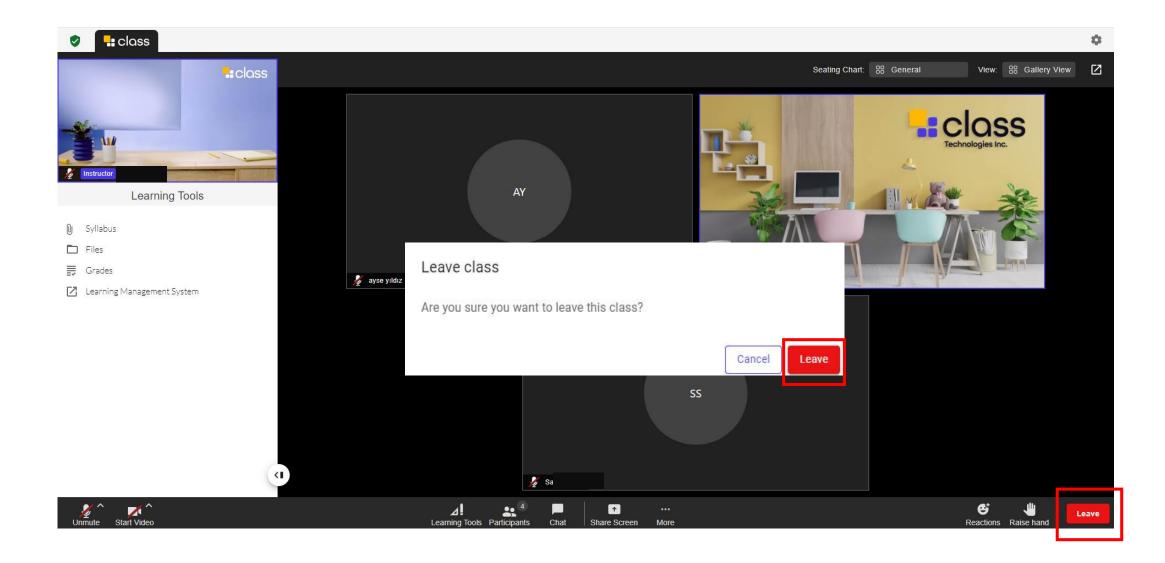




Leave

Raise hand

- In the 'Reaction' area, you can share your selected reaction with the entire class using the 'Share it Everyone' option.
- With the 'Share with Instructors and Presenters' option, you can share your reactions only with instructors and presenters.
- You can delete your reaction using the 'Clear Reaction' option.
- When you want to raise your hand, click the 'Raise hand' button.



Click on the 'Leave' option to exit the class.

## TEST COURSE

Join Class room					
Details	~				
Upcoming		Previous	_	Reco	ordings
Time	Name		Duration	Status	Actions
Wednesday, September 18th, 2024 11:00 AM - 11:01 AM	Recording at 18.09.2024, 11:00:10		00:01:29	Instructors, assistants and students	•••• Start playback Refresh
Tuesday, September 10th, 2024 10:45 AM - 11:13 AM	Recording at 10.09.2024, 10:45:14		00:28:05	Instructors, assistants and students	Copy link

You can watch course recordings from the 'Recordings' section.

You can copy the course registration link from the 'Copylink' option.

You can watch the lesson recording from the 'Start playback' option.