



ISTANBUL  
OKAN UNIVERSITY

25  
Year

# ISTANBUL OKAN UNIVERSITY CLASS COLLAB USER GUIDE FOR STUDENT

How can I access a virtual classroom in an Ultra course view?

The image shows a screenshot of the O'Learn Education Platform interface. It is divided into three main sections:

- Login to Blackboard Learn:** This section on the left contains a login form with two input fields: "Username" and "Password". Both fields are highlighted with a red border. Below the fields is a blue "Sign In" button.
- Welcome to the O'Learn Education Platform!:** The central section features the Istanbul Okan University logo (Istanbul Okan Üniversitesi) and the text "25th Anniversary". Below the logo is the "O'LEARN" logo. At the bottom, it states: "To be an innovative, pioneering 'world university' that can respond to the needs of society and business life at universal standards."
- Mobile Applications:** This section on the right is titled "Mobile Applications" and "Blackboard App". It describes the app's features: "Access all course content, notes, smart feedback, exams and assignments on your smartphone with the Blackboard Mobile App." It includes a "LEARN" app icon and instructions to "Download the Blackboard app to your iOS version Android smartphones." Below this are buttons for "Download on the App Store" and "GET IT ON Google Play".


Login using the Chrome, Microsoft Edge browser.


Access the platform at <https://olearn.okan.edu.tr/>


Login to the O'Learn platform with your OIS (Student Information System) username and password.





## Courses

 Institution Page

 ayse yıldız


 Activity Stream

 Courses

 Calendar

 Messages


 Grades

 Assist

 Tools

 Sign Out

[Privacy](#)  
[Terms](#)  
[Accessibility](#)

 Search your courses

Terms  
All Terms

Filters  
All courses

25 items per page

3 results

### Others

collabtest1

**Collab Test 1** Original Course View

[Open](#) | [More info](#)



2023-2024-TEST

**TEST COURSE** Original Course View

[Open](#) | [More info](#)



2023-2024-1-ultra

**ULTRA KURS**

[Open](#) · [Start now](#) | [More info](#)





Enter the courses section and select your course.


## Course Faculty


No course faculty


## Details & Actions

 Roster  
[View everyone in your course](#)

 Progress Tracking ⓘ  
Off


 Class Collaborate  
[Join session](#) ⋮


 Attendance  
[View your attendance](#)

 Books & Tools  
[View course & institution tools](#)

## Course Content



 Class Collab  
Tool placement

 Pearson English Portal



After logging into your course, click Class Collab.



Launch LTI Link



Almost there...we're launching the selected LTI tool.

You are directing to the connection screen.

Collab Test 1

Join Class room

Details

**Upcoming**

Time	Topic	Previous	Label	Recordings	Actions
Tuesday, July 9th, 2024 4:00 PM - 4:30 PM					<a href="#">Edit</a> <a href="#">Launch</a>
Thursday, August 15th, 2024 7:33 AM - 10:33 AM					

Collab Test 1

Join Class room

Details

**Upcoming**

Time	Topic	Previous	Label	Recordings	Actions
No sessions scheduled yet					

You can view scheduled sessions in the 'Upcoming' section and join the session by clicking the 'Launch' button.

If there is no scheduled session, you can access the course room by selecting 'Join Classroom.'

# Collab Test 1

Join Class room

Details



Upcoming

**Previous**

Recordings

Time

Topic

Label

Actions

Friday, July 26th, 2024  
7:17 PM - 10:17 PM

You can view your previous classes from the 'Previous' section.



### Join your class session

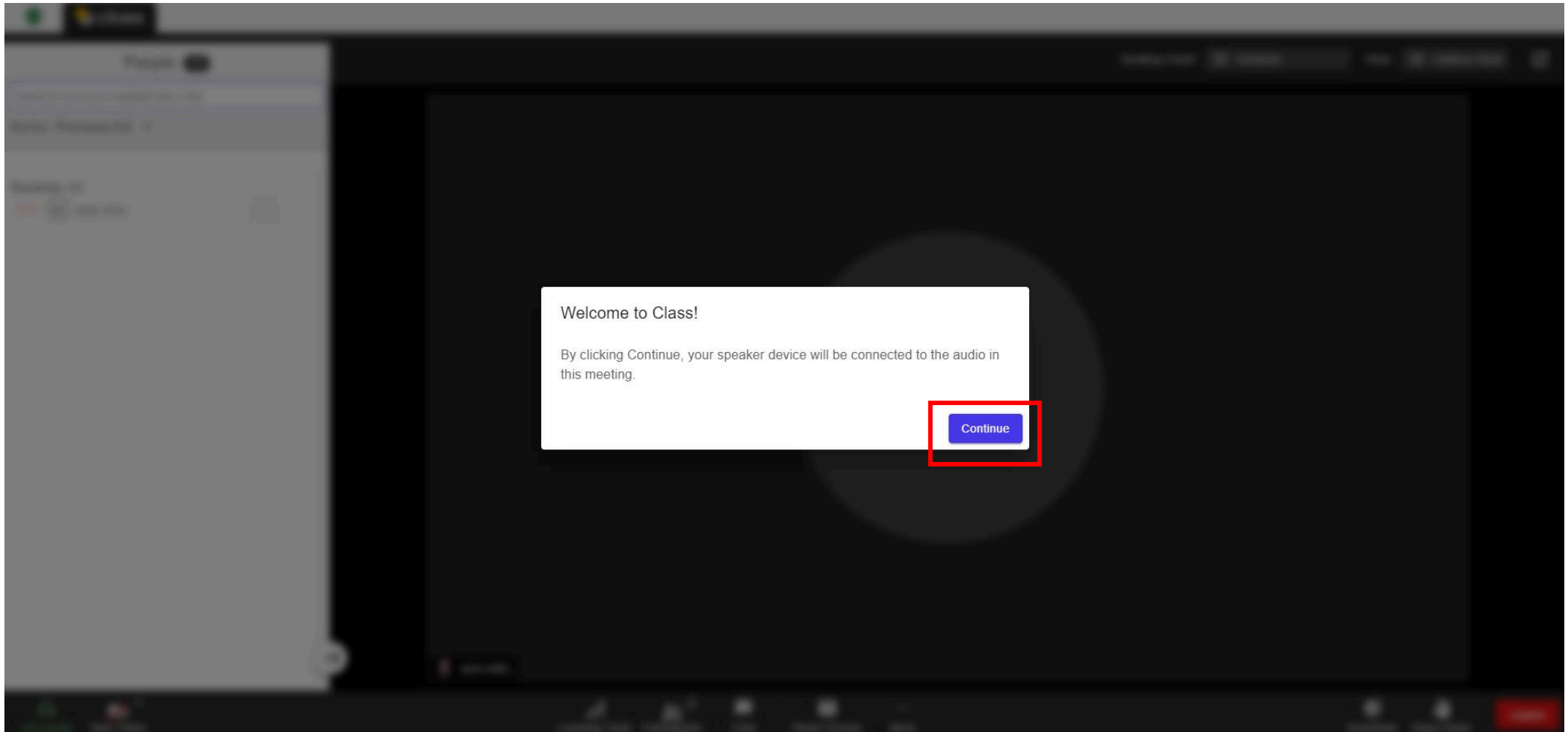
Collab Test 1 |

7:33 AM - 10:33 AM

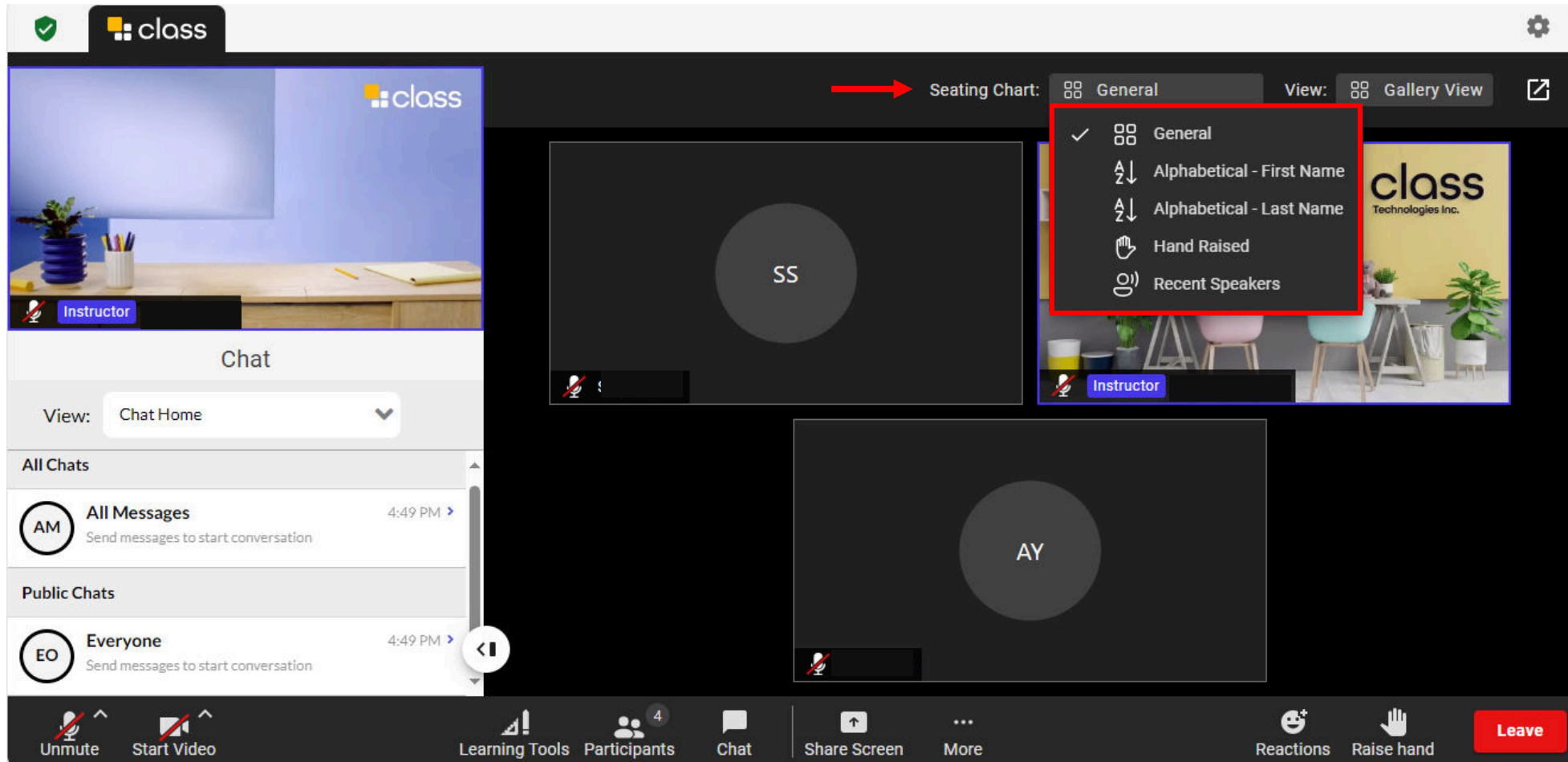
Join on the web

Click the 'Join on the web' button.

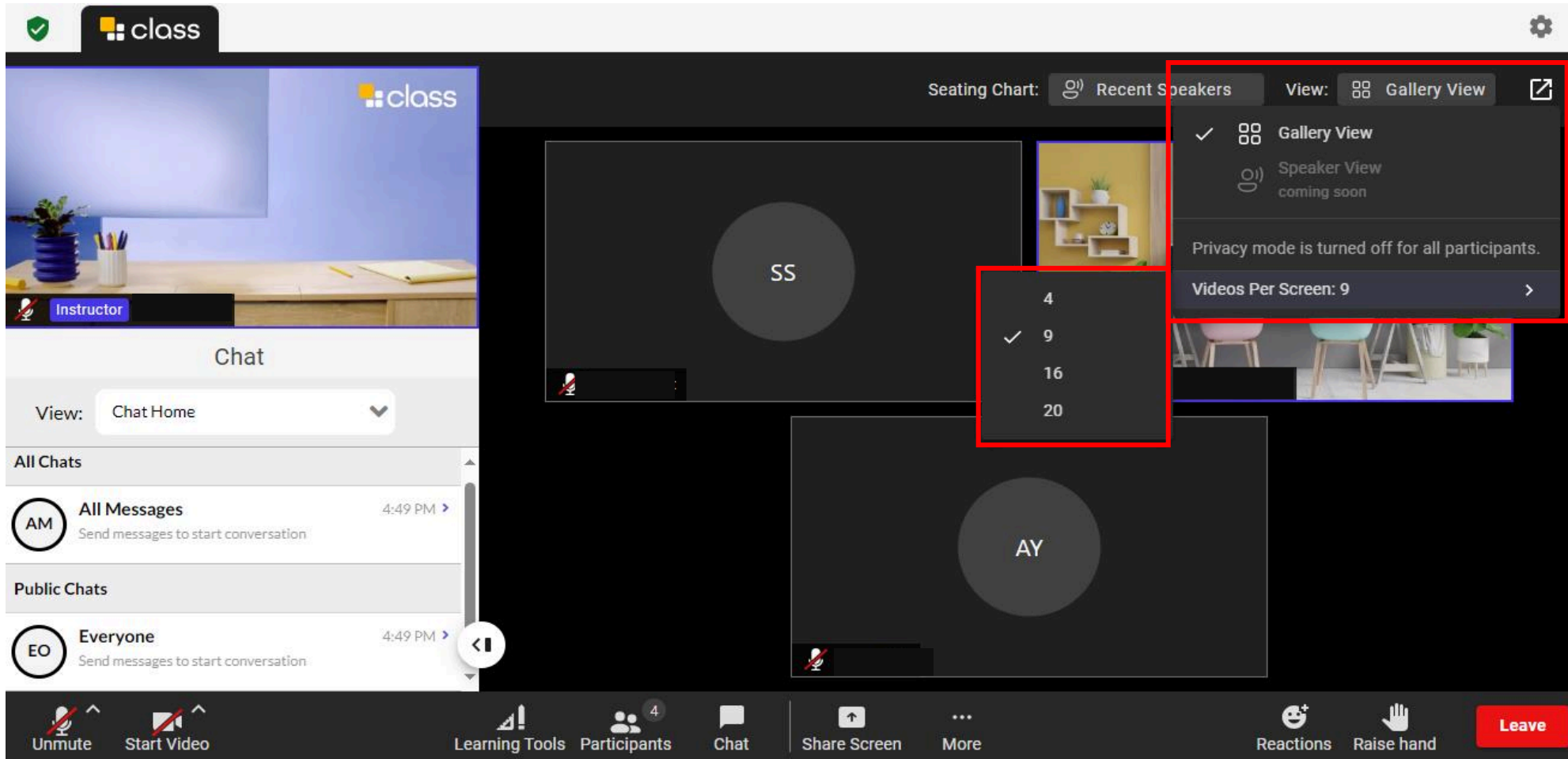




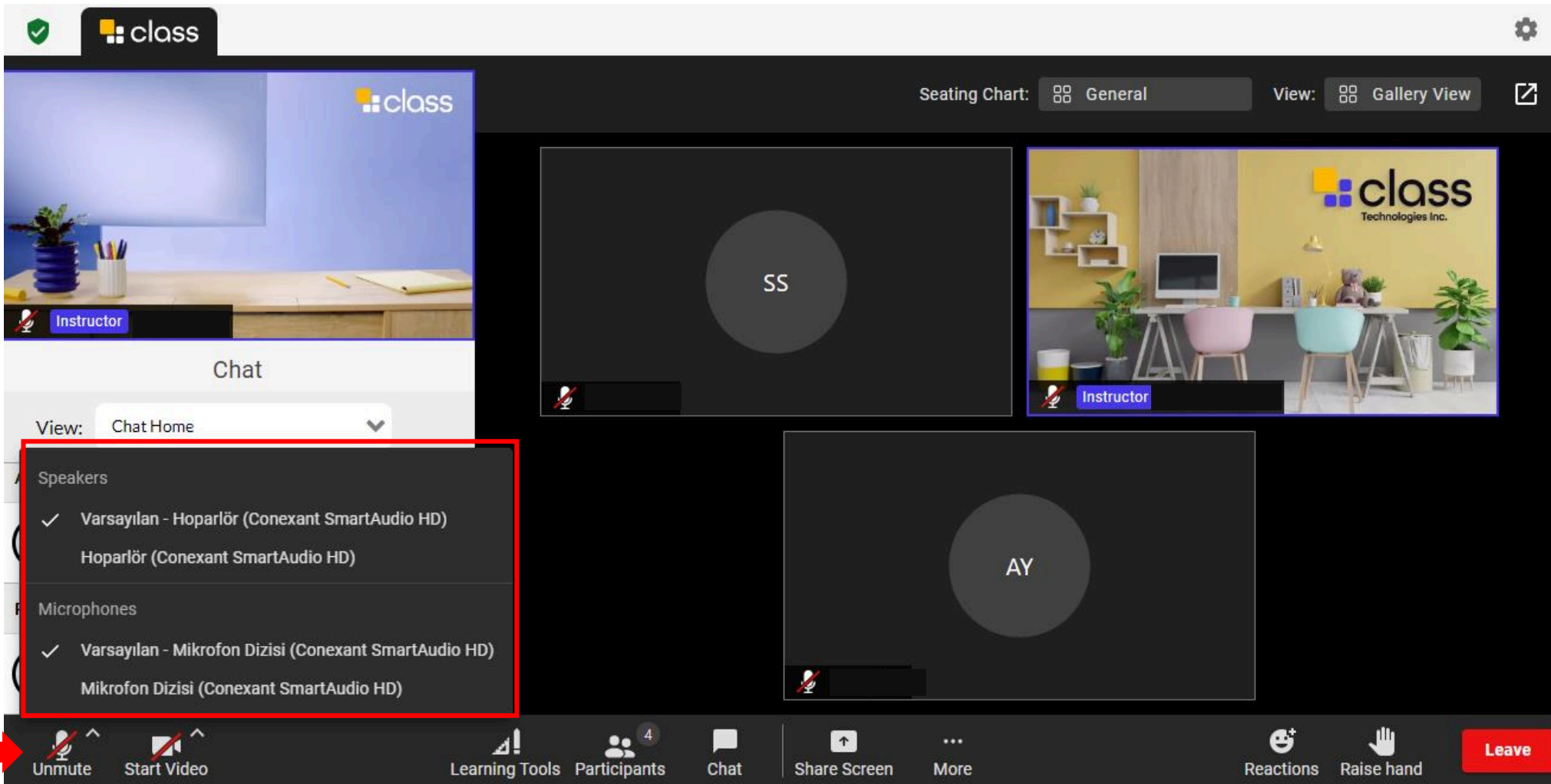
Click the 'Continue' button on the opened screen.



You can select the seating arrangement from the 'Seating Chart' section.

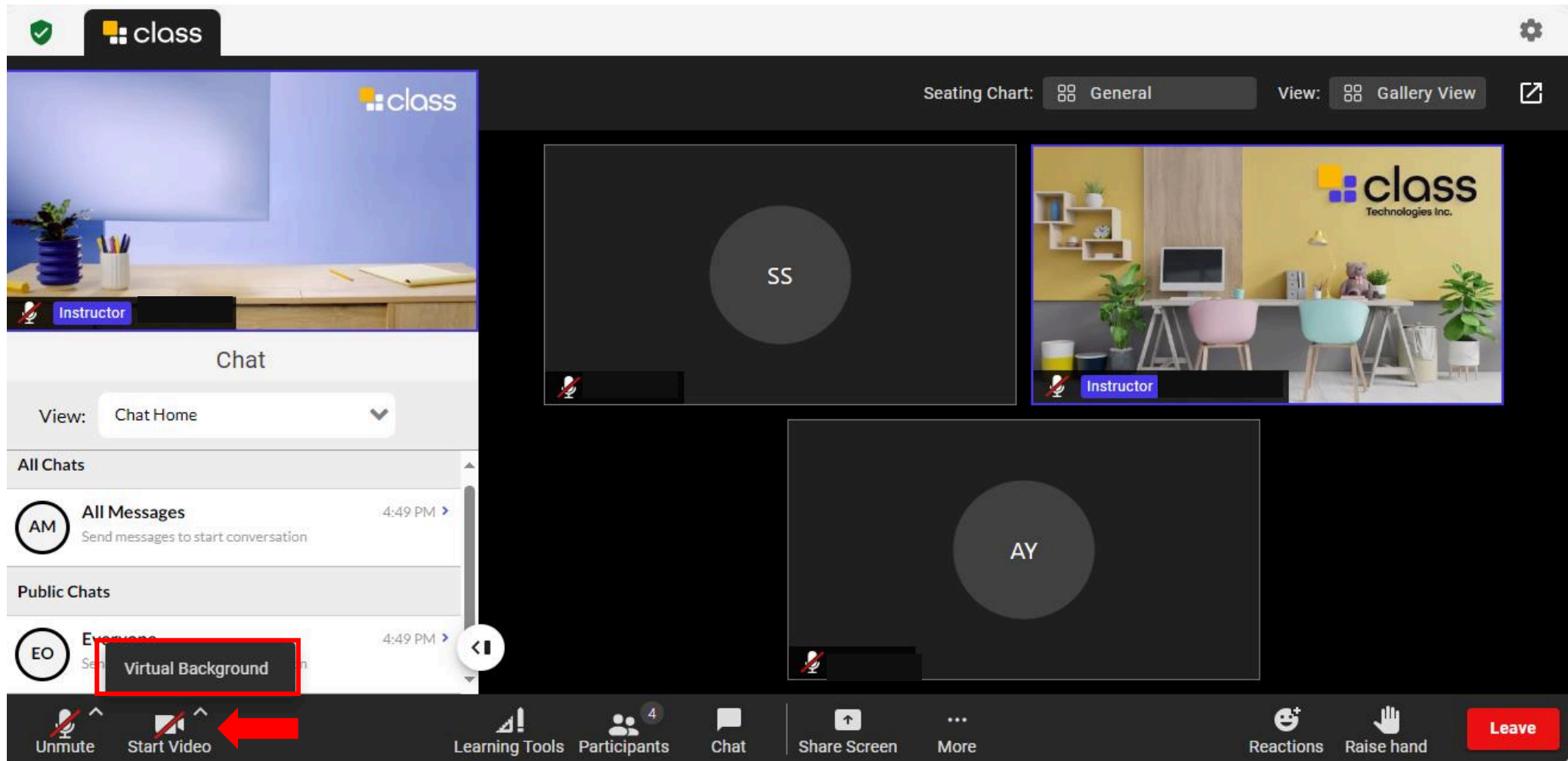


You can choose the number of users to be displayed from the specified area.



You can turn your microphone on and off from the highlighted area.

You can adjust your microphone settings from the options within the red area.



You can turn your camera on and off from the highlighted area.

When you activate your camera, you can select your virtual background.

class

Seating Chart: General View: Gallery View

class Technologies Inc.

AY

ayse yildiz

Instructor

Learning Tools

- Syllabus
- Files
- Grades
- Learning Management System

SS

Sa

Unmute Start Video Learning Tools Participants 4 Chat Share Screen More Reactions Raise hand Leave

Click on the 'Syllabus' option in the 'Learning Tools' section located on the bottom panel.

The screenshot shows a Microsoft Teams meeting interface. On the left, there is a sidebar with 'class' and 'Syllabus' tabs, a video feed of the instructor, and a 'Learning Tools' section. The main area displays a document titled 'Haftanın Haberi' (This Week's News) with a sub-heading '❖ CrowdStrike Güncellemesi İle Oluşan Küresel Sistem Krizi'. The document content discusses a CrowdStrike system outage affecting Microsoft Windows devices, leading to a global system crisis in banking, aviation, and media sectors. An image of a smartphone displaying the CrowdStrike logo is shown. A red box highlights the document's action menu, which includes 'Accessibility Mode', 'Download', 'Save a copy to OneDrive', 'Print', and 'More'. The 'More' menu is open, showing options like 'Immersive Reader', 'Translate', 'Download as PDF', 'Embed', 'Help', 'Accessibility Help (Alt+Shift+A)', 'Give Feedback to Microsoft', 'Terms of use', and 'Privacy and cookies'. The bottom of the screen shows the meeting controls, including 'Unmute', 'Start Video', 'Learning Tools', 'Participants', 'Chat', 'Share Screen', 'More', 'Reactions', 'Raise hand', and 'Leave'.

You can view and download the course schedule shared by your instructor.

The screenshot shows a virtual classroom interface. On the left, a sidebar titled 'Learning Tools' contains a list of options: 'Syllabus', 'Files' (indicated by a red arrow), 'Grades', and 'Learning Management System'. The main area features three video thumbnails. The top-left thumbnail is labeled 'Instructor' and shows a desk with a whiteboard. The top-center thumbnail is labeled 'ayse yildiz' and shows a large grey circle with the initials 'AY'. The bottom-center thumbnail is labeled 'Sa' and shows a large grey circle with the initials 'SS'. The right side of the main area shows a thumbnail for the 'Instructor' with a desk setup and the 'class Technologies Inc.' logo. At the top right, there are controls for 'Seating Chart' (General) and 'View' (Gallery View). At the bottom, a control bar includes 'Unmute', 'Start Video', 'Learning Tools' (highlighted with a red box), 'Participants' (4), 'Chat', 'Share Screen', 'More', 'Reactions', 'Raise hand', and a 'Leave' button.

Click on the 'Files' option in the 'Learning Tools' section located on the bottom panel.



 Files

<a href="#">YZBulten Banner.png</a>	<a href="#">Download</a>	<a href="#">View</a>
<a href="#">YAPAY ZEKA BÜLTEN SY.1.png</a>	<a href="#">Download</a>	<a href="#">View</a>
<a href="#">Öğrencinin_dersteki_notlari.xlsx</a>	<a href="#">Download</a>	<a href="#">View</a>
<a href="#">ödev.pdf</a>	<a href="#">Download</a>	<a href="#">View</a>
<a href="#">200AIAraclari.pdf</a>	<a href="#">Download</a>	<a href="#">View</a>

You can view and download the files previously shared by your instructor.

class

Seating Chart: General View: Gallery View

class Technologies Inc.

Learning Tools

- Syllabus
- Files
- Grades
- Learning Management System

ayse yıldız

Instructor

SS

Sa

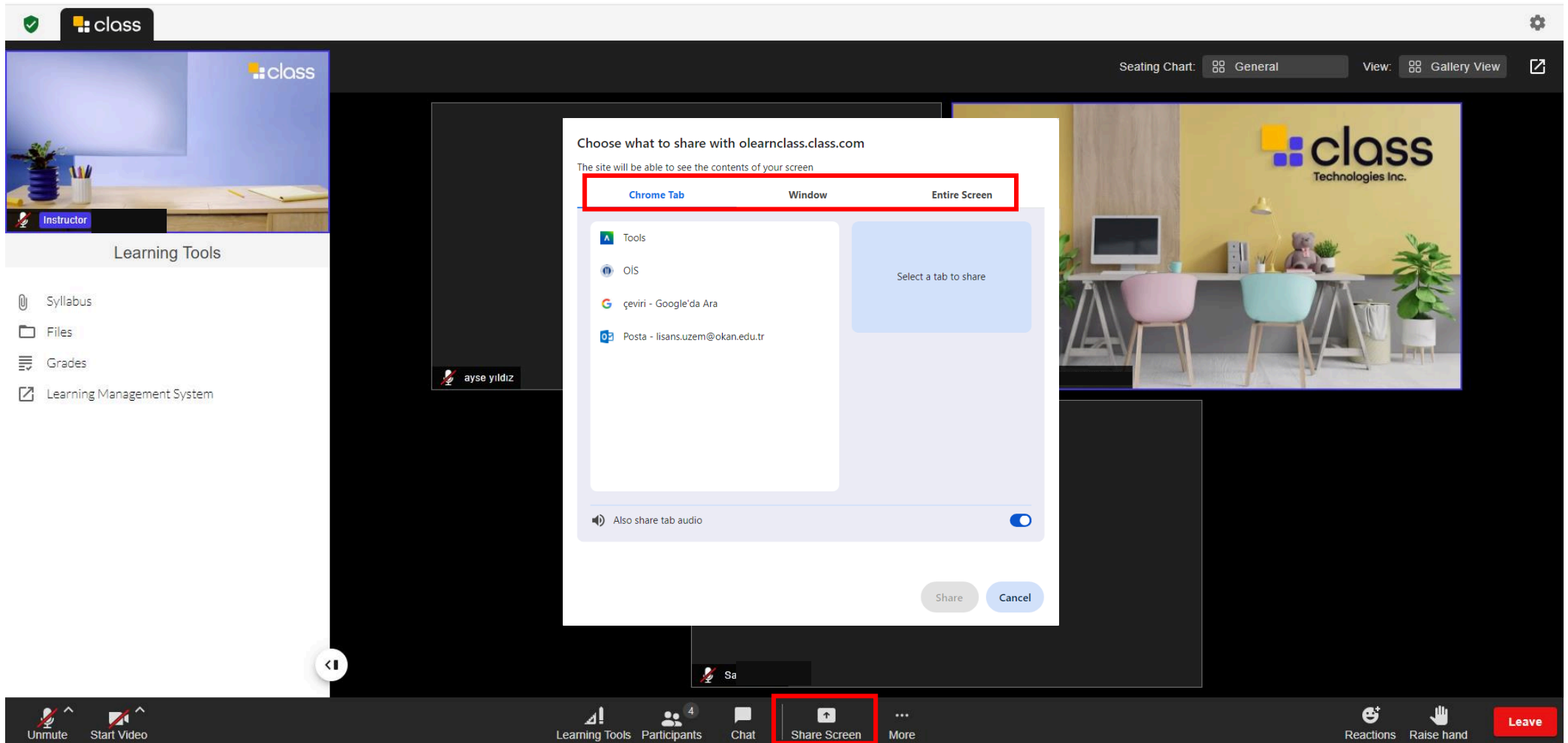
Unmute Start Video Learning Tools Participants Chat Share Screen More Reactions Raise hand Leave

Click on the 'Grades' option in the 'Learning Tools' section located on the bottom panel.

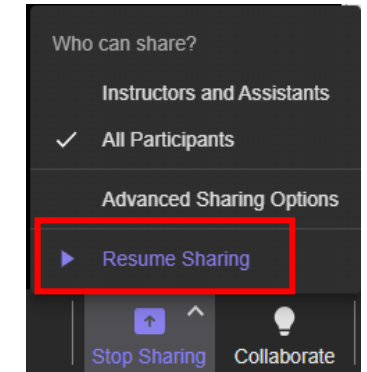
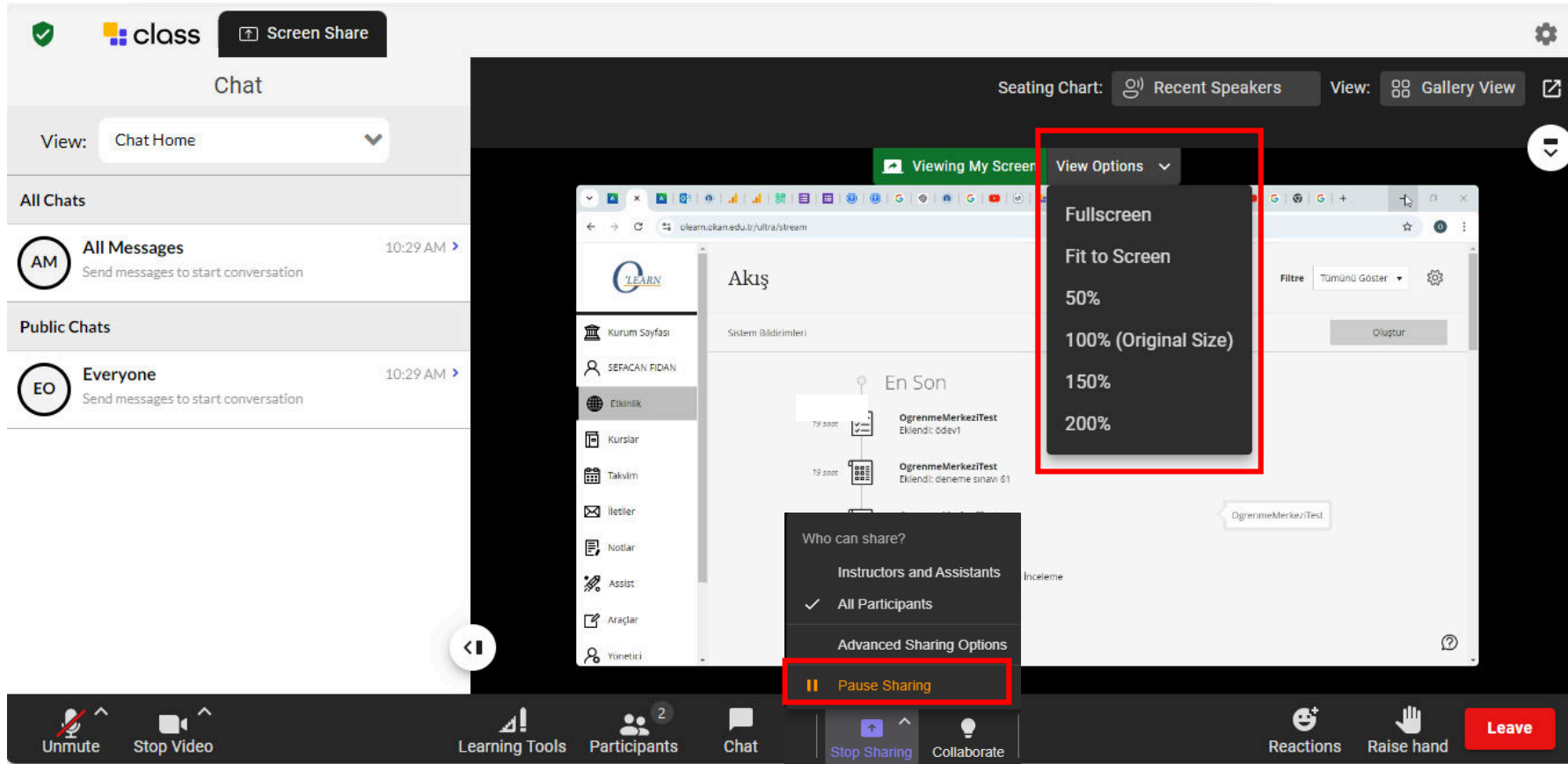
ay ayse yıldız

Grade item	Calculated weight	Grade	Range	Percentage	Feedback	Contribution to course total
▾ Collab_Test_1_Collab_Test_1						
<input type="checkbox"/> MANUAL ITEM NOTE	0.00 %	✓ 25.00	20-100	6.25 %		0.00 %
<input checked="" type="radio"/> ASSIGNMENT TST	100.00 %	20.00	0-100	20.00 %		20.00 %
<input type="radio"/> QUIZ QUESTIONS TEST	0.00 % ( Empty )	-	0-10	-		0.00 %
<input type="radio"/> QUIZ test	0.00 % ( Empty )	-	0-10	-		0.00 %
<input type="radio"/> QUIZ TEST1	0.00 % ( Empty )	-	0-10	-		0.00 %
<input type="radio"/> QUIZ TEST1	0.00 % ( Empty )	-	0-10	-		0.00 %

You can view all your assignment and quiz grades you have participated in during the session.



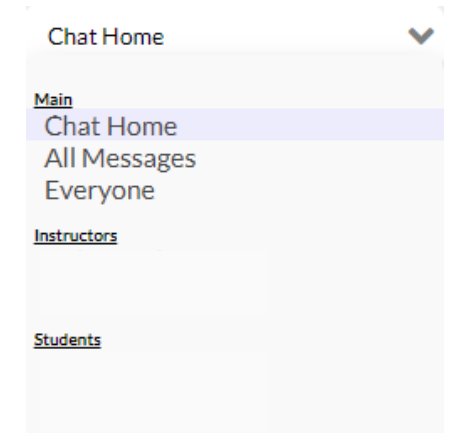
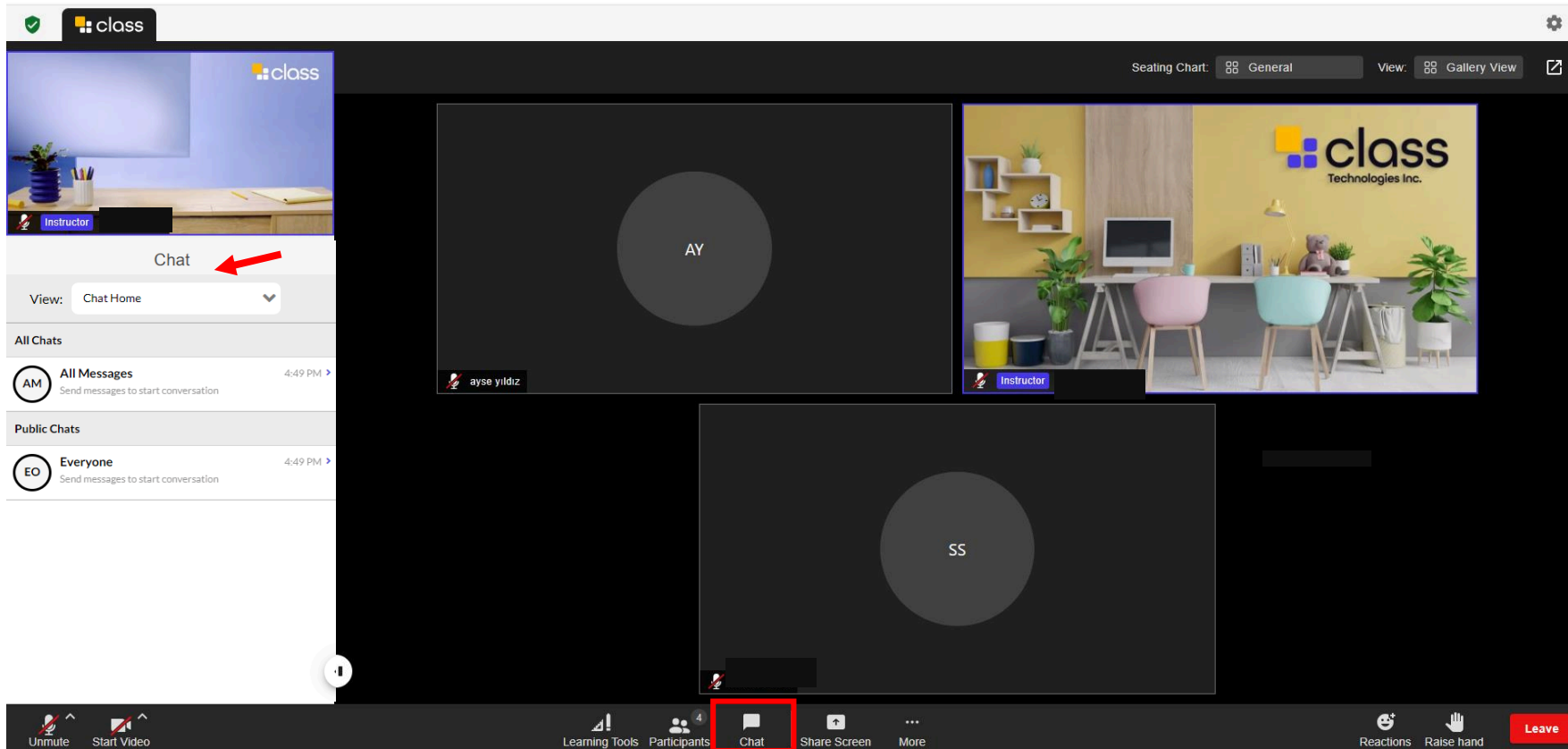
- From the 'Share Screen' area, you can share your browser tab.
- From the "Window" option, you can share the desired window with the class.
- From the "Entire Screen" option, you can share your entire computer screen.
- You can enable the option to share the sound of the screen you are sharing from the 'Also share tab audio'.



After sharing the screen, you can adjust the screen size from the 'View Options' option.

You can stop screen sharing from the 'Stop Sharing' and 'Pause Sharing' option.

You can continue screen sharing in the 'Resume Sharing' option.



From the 'Chat' area in the lower panel, you can access the chat channels.

The screenshot displays a virtual classroom interface for Class Technologies Inc. The main area features a grid of video feeds. The top-left feed shows a desk with a microphone and a 'class' logo. The top-right feed shows a desk with a computer, a pink chair, and a 'class Technologies Inc.' logo. The bottom-left feed shows a large grey circle with the initials 'AY' and the name 'ayse yildiz' below it. The bottom-right feed shows a large grey circle with the initials 'SS' and the name 'Sa' below it. A 'People' sidebar is open on the left, listing 4 participants: 2 Instructors (NK and SF) and 2 Students (SS and ay). The bottom control bar includes icons for Unmute, Start Video, Learning Tools, Participants (highlighted with a red box), Chat, Share Screen, More, Reactions, Raise hand, and a red Leave button.

From the 'Participants' area in the lower panel, you can view all users.

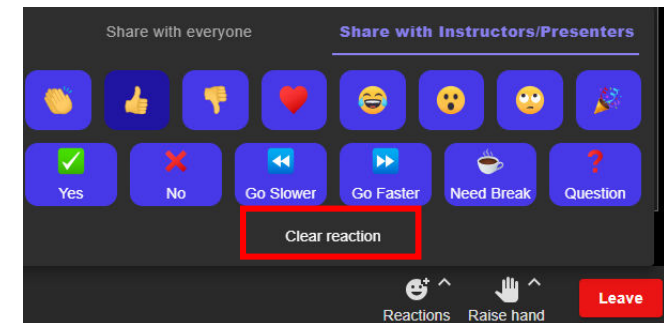
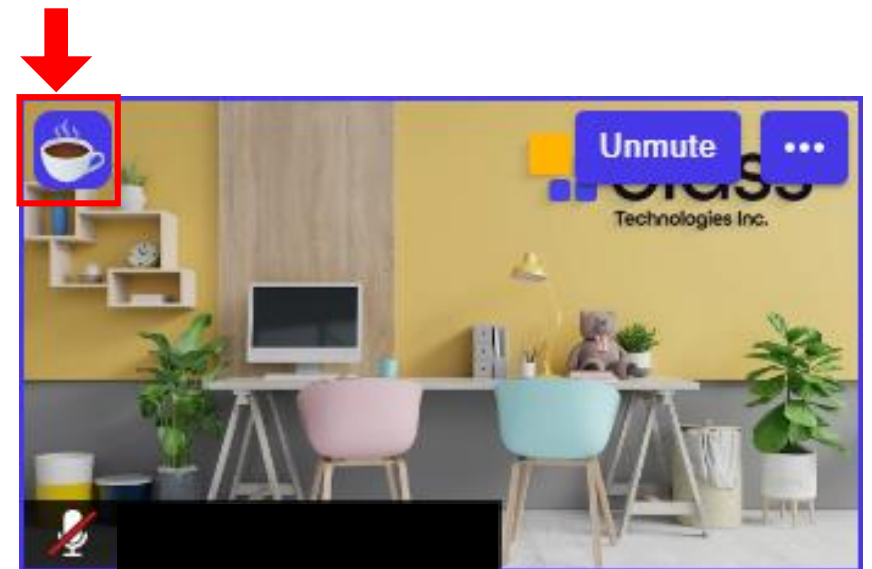
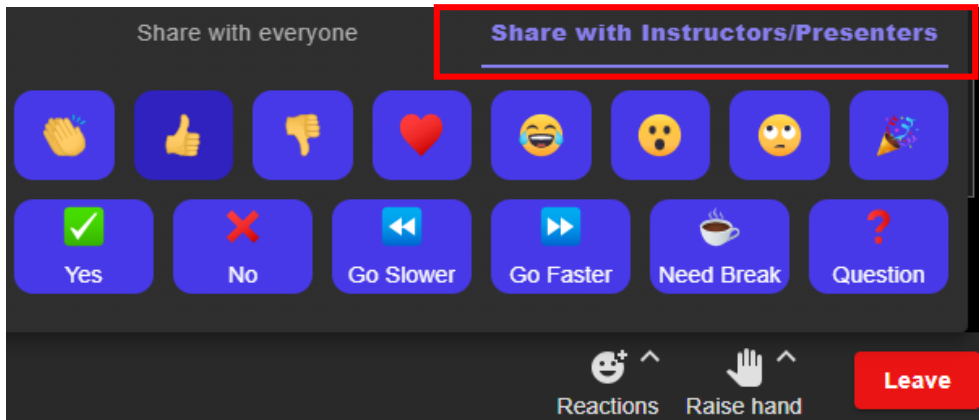
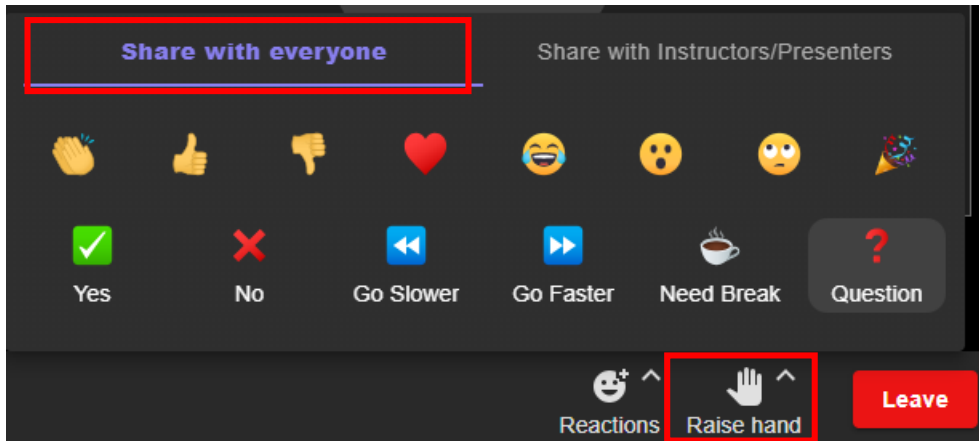
The screenshot shows a Zoom meeting interface. On the left, there is a sidebar with a 'People' section containing 3 participants: an instructor (SF SEFACAN FID...) and two students (SS Sanat Sanat and ay ayse yıldız). The main video area shows a split-screen view of a virtual classroom. At the bottom of the meeting window, the 'More' menu is open, and the 'Closed Captioning: Off' option is highlighted with a red box.

The 'Closed captions settings' dialog box is shown. It features a 'Show captions' toggle switch, which is currently turned off and highlighted with a red box. Below the toggle is a 'Font size' slider. At the bottom of the dialog, there is a preview of a caption: 'John Doe' followed by 'Captions will look like this'.

Unsaved changes Cancel Apply

You can activate the subtitle feature from the More option and adjust the font size.





- In the 'Reaction' area, you can share your selected reaction with the entire class using the 'Share it Everyone' option.
- With the 'Share with Instructors and Presenters' option, you can share your reactions only with instructors and presenters.
- You can delete your reaction using the 'Clear Reaction' option.
- When you want to raise your hand, click the 'Raise hand' button.

The image shows a screenshot of a 'class' meeting interface. On the left, there is a sidebar with 'Learning Tools' including Syllabus, Files, Grades, and Learning Management System. The main area displays a grid of participants, with one participant labeled 'AY' and another 'ayse yildiz'. A white dialog box is centered on the screen, asking 'Leave class' and 'Are you sure you want to leave this class?'. It has two buttons: 'Cancel' and 'Leave'. The 'Leave' button in the dialog is highlighted with a red box. At the bottom of the screen, there is a control bar with various icons. The 'Leave' button in this bar is also highlighted with a red box.

Click on the 'Leave' option to exit the class.

## TEST COURSE



Join Class room

Details

Upcoming

Previous

**Recordings**

Time	Name	Duration	Status	Actions
Wednesday, September 18th, 2024 11:00 AM - 11:01 AM	Recording at 18.09.2024, 11:00:10	00:01:29	Instructors, assistants and students	 <a href="#">Start playback</a>
Tuesday, September 10th, 2024 10:45 AM - 11:13 AM	Recording at 10.09.2024, 10:45:14	00:28:05	Instructors, assistants and students	 <a href="#">Refresh</a> <a href="#">Copy link</a> <a href="#">Start playback</a>

You can watch course recordings from the 'Recordings' section.

You can copy the course registration link from the 'Copylink' option.

You can watch the lesson recording from the 'Start playback' option.