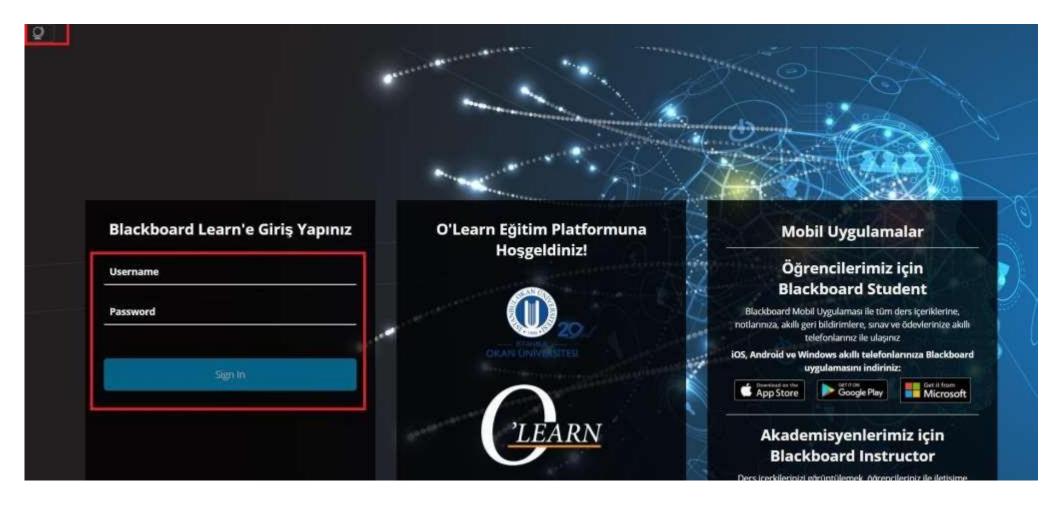


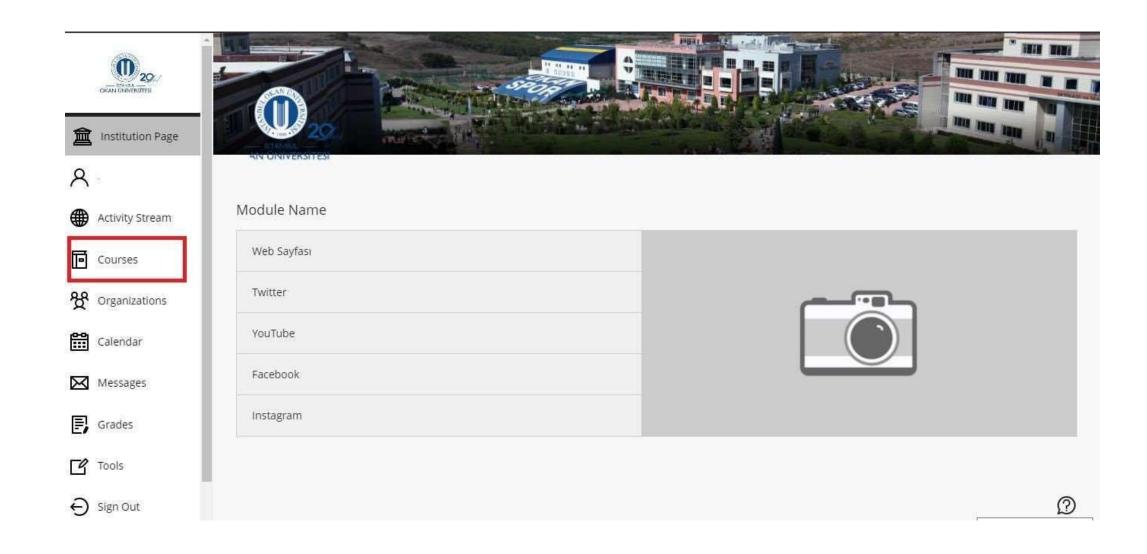
ISTANBUL OKAN UNIVERSITY O'LEARN GUIDES FOR STUDENTS



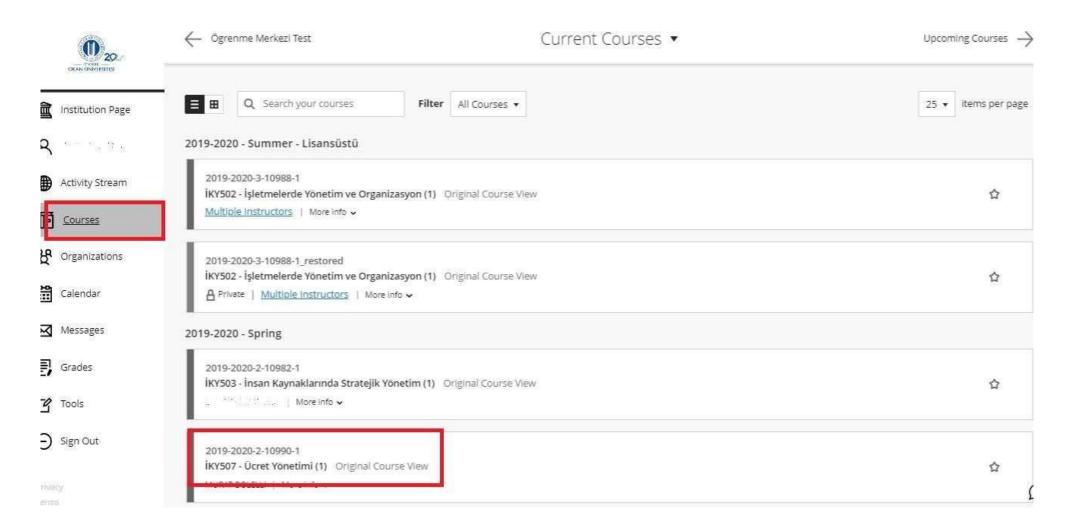
How Do I Navigate Collaborate?



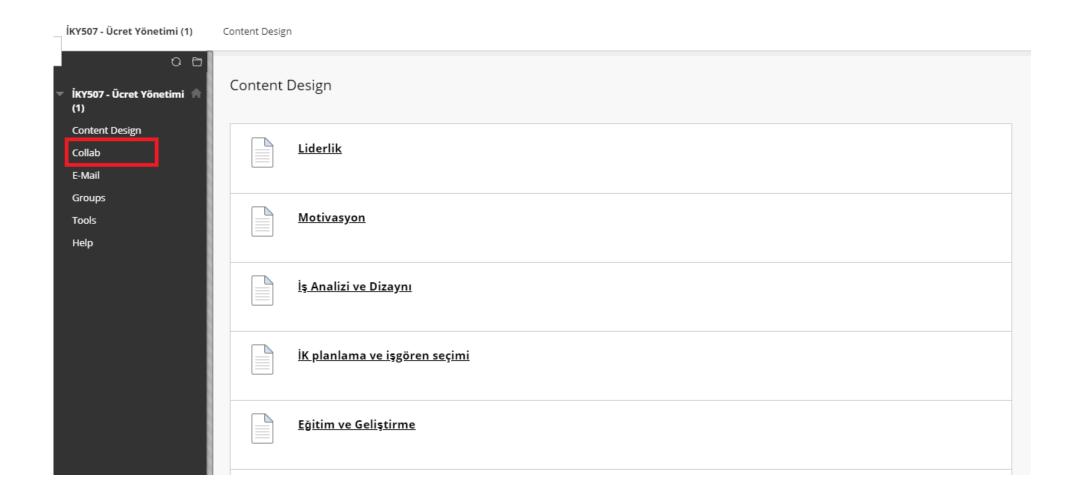
Log into O'Learn (https://olearn.okan.edu.tr/) with username and password.



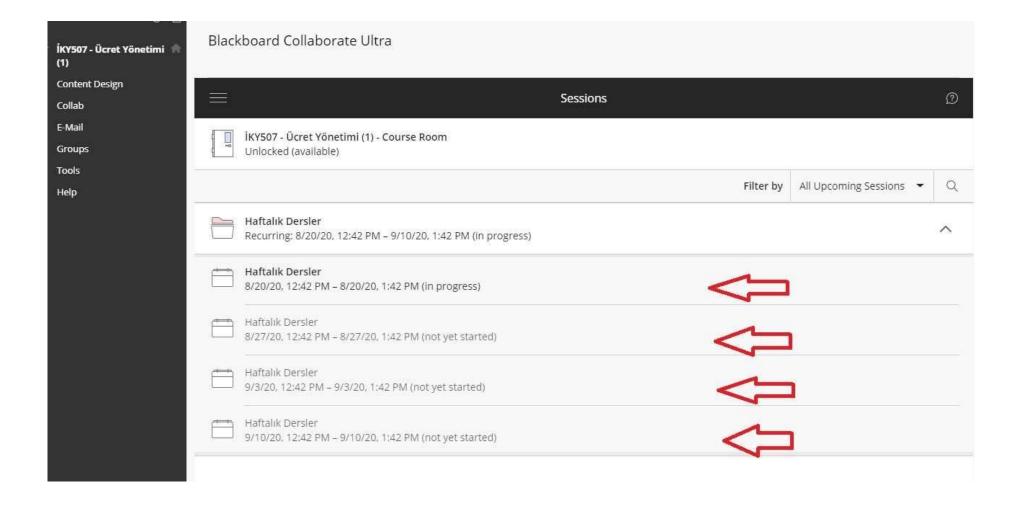
Navigate to the **Courses** on the side bar.



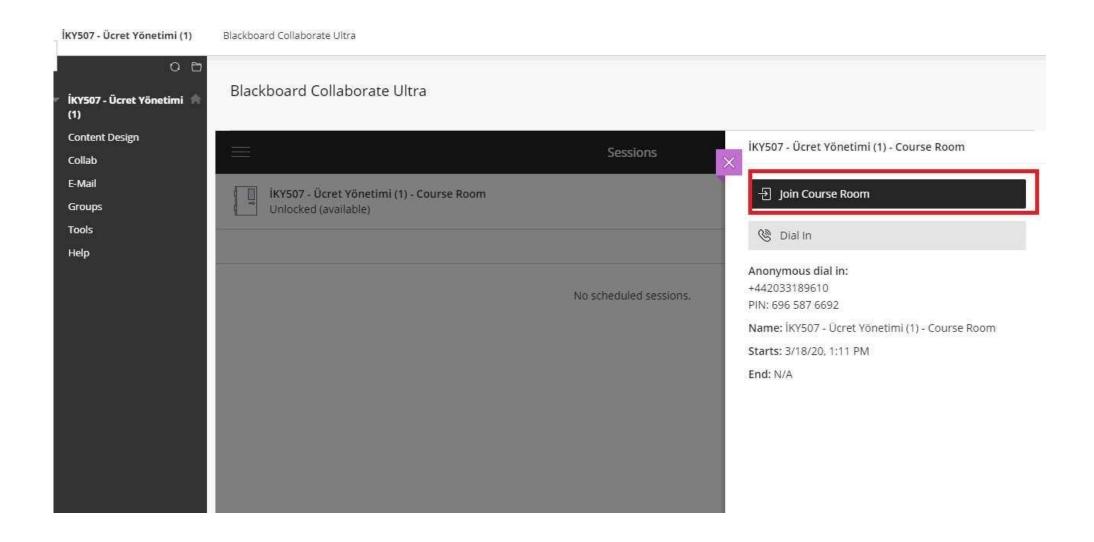
Select the course you are interested in from the course list.



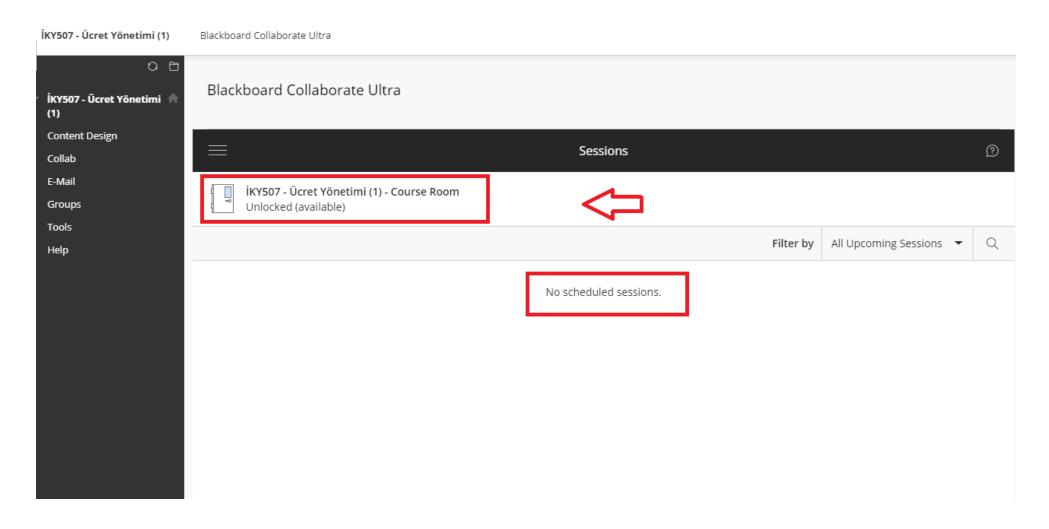
Access Collab from links on the course menü.



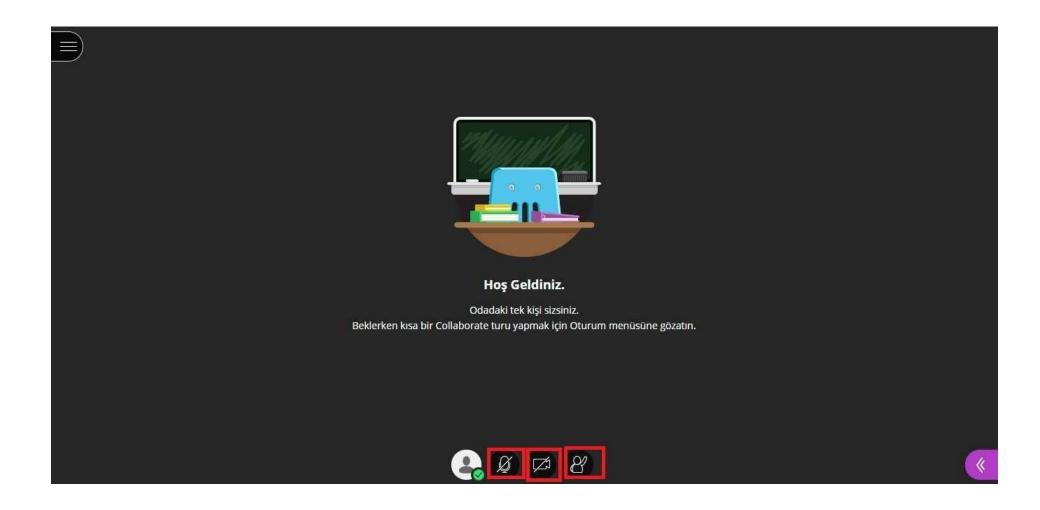
Navigate to the name of the meeting you are interested in on the sessions list.



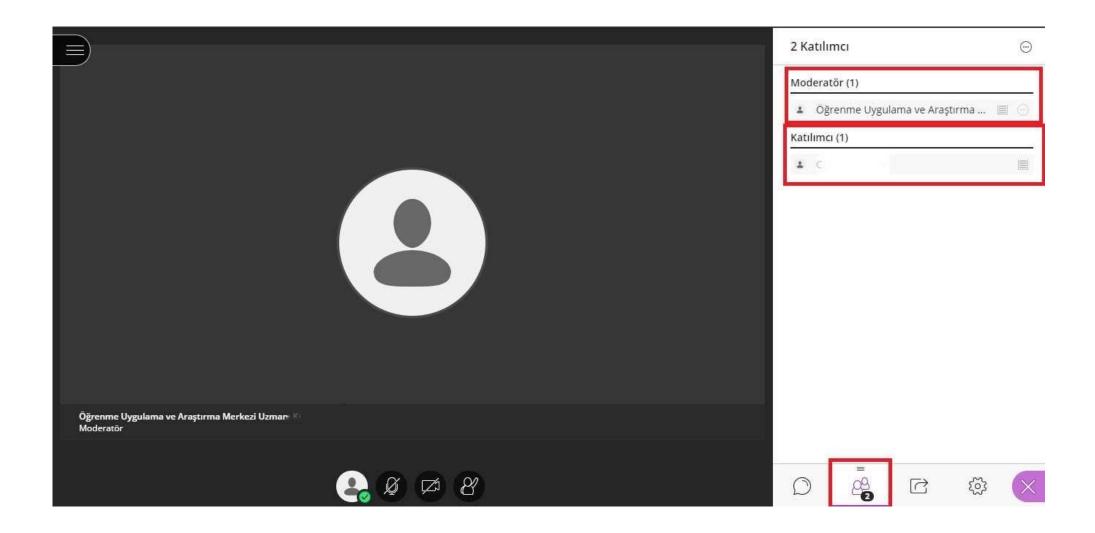
Select the session name and Join Course Room to join the session.



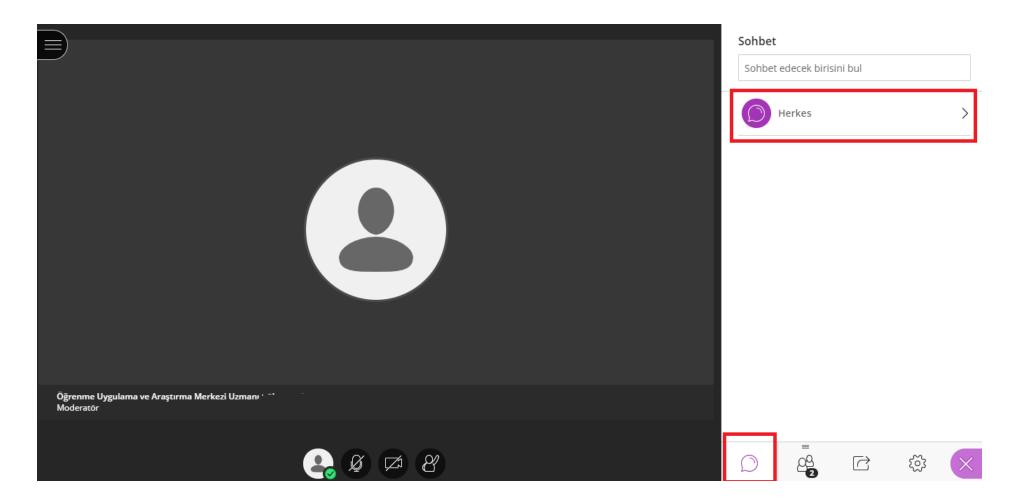
Open the session link from the meeting coordinator.



The audio, video, and raise hand controls are located on the main page of Collaborate.



On the main page, go to the **Open Collaborate Panel** button.

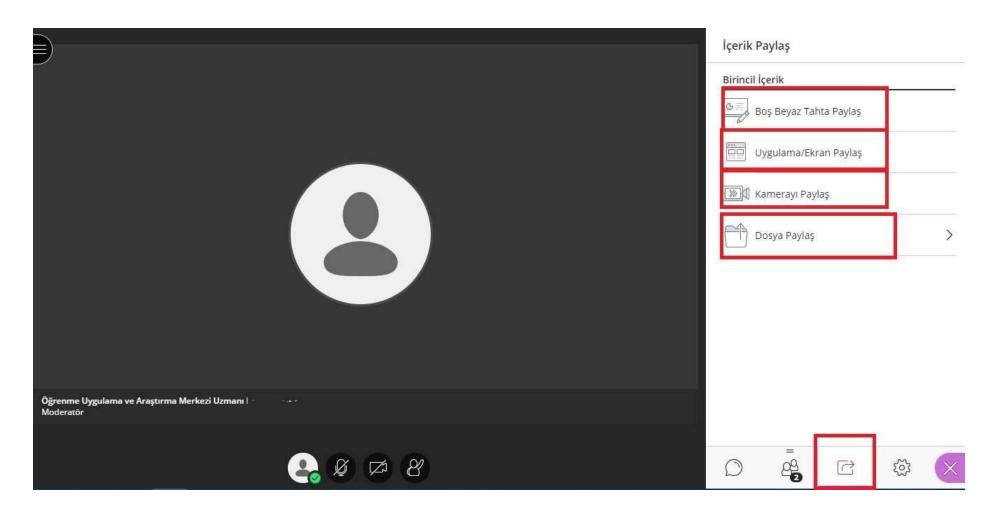


The Collaborate panel has the following four-tab panels:

Chat

Attendees Share Content My Settings

Use Left and Right Arrow keys or select the tab name to go between the tabs.



The *Collaborate panel* has the following four-tab panels:

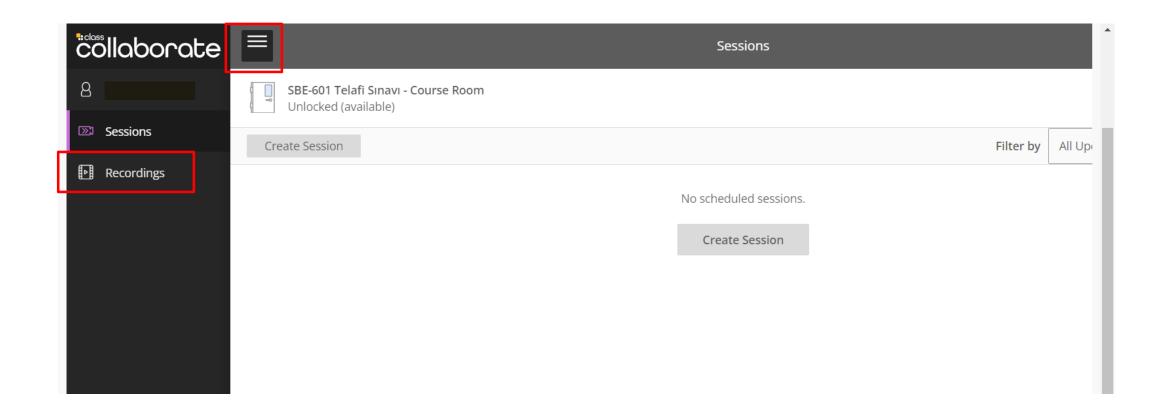
Chat

Attendees

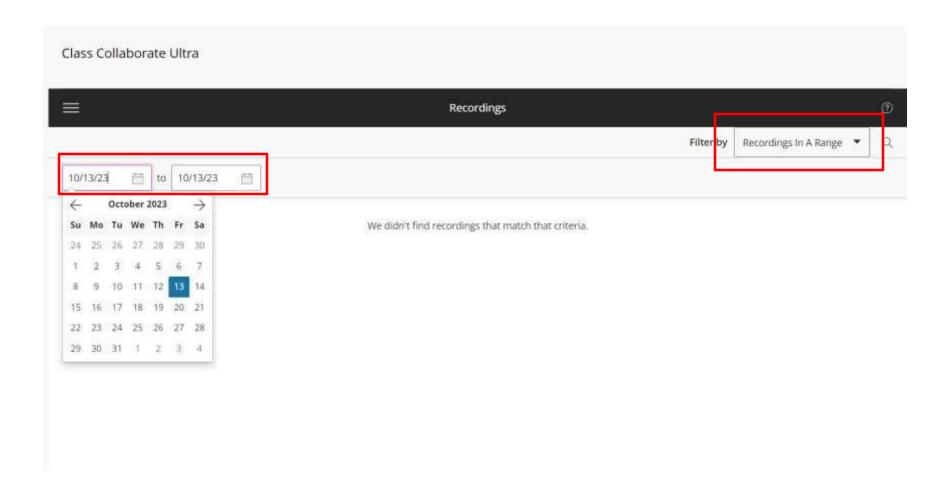
Share Content

My Settings

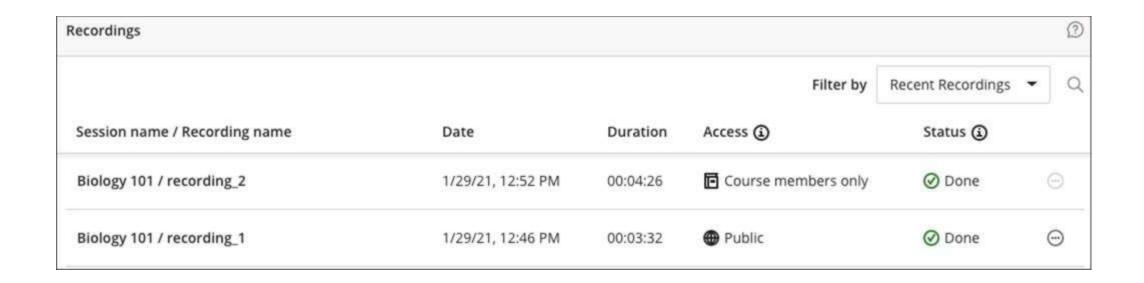
Use Left and Right Arrow keys or select the tab name to go between the tabs.



You can access archive records from the 'Recordings' section by clicking the '≡' sign in the upper left corner.



You can access the course recording by selecting the relevant date from 'Recordings'.



You can view the recordings access status.